

2023 NCEES Zone Interim Meeting Summary for Funded Attendees

Meeting dates and location	April 27–29, 2023 Royal Sonesta Houston Galleria 2222 West Loop South Houston, TX 77027
Meeting summary	The NCEES zone interim meetings are held each spring. This year, the four zones will meet together in Houston. The primary purpose of the meeting is for representatives from the member licensing boards to hear and discuss reports from the NCEES board of directors, CEO, standing committees, and task forces. The work of the committees and task forces results in motions that will be presented for Council vote at the annual meeting in August. Zone meeting delegates can ask questions and discuss possible annual meeting motions, and they are encouraged to take information back to their boards for further discussion. Additionally, each zone will hold the following elections: <ul style="list-style-type: none"> • Central Zone—zone secretary-treasurer • Northeast Zone—zone vice president and assistant vice president • Southern Zone—zone vice president and assistant vice president and NCEES president-elect nominee (election to be held at the annual meeting in August) • Western Zone—zone secretary-treasurer
Schedule overview	The business meeting will begin at 8:00 a.m. on Friday, April 28 and conclude at 11:45 a.m. on Saturday, April 29. The awards luncheons will be held after the last business meeting on Saturday. A draft business meeting agenda follows on the next page. A full schedule of events will be posted at www.ncees.org/zones when registration opens.
NCEES funding summary	The Council will fund the following, as applicable, for the member board administrator and three eligible funded delegates from each board: meeting registration, lodging expenses for up to three nights (April 27–29), and travel costs, per the travel policy. NCEES will also pay a one-time stipend to cover incidental expenses accordingly: <ul style="list-style-type: none"> • \$100 plus the approved mileage calculation for those who drive • \$375 for those who fly
Attendance requirements	Funded attendees must attend all business meetings on Friday, April 28 and Saturday, April 29. Plan to arrive on Thursday, April 27 and depart on Saturday, April 29 or Sunday, April 30.
Registration details	Meeting registration includes the business meetings; Thursday’s dinner; Friday’s breakfast, lunch, and dinner; and Saturday’s breakfast and awards luncheon.
Hotel room block rate	\$164/night for standard rooms, plus taxes and fees (currently 17 percent) NCEES will make the hotel reservations for all funded attendees based on information provided during registration and be direct billed for room, taxes, and fees for up to three nights (April 27–29).
Air travel and ground transportation	NCEES will fund round-trip economy-class airfare to Houston. The hotel is 28 miles from George Bush Intercontinental Airport and 16 miles from William P. Hobby Airport. There are several ground transportation options available from each airport, including Uber, Lyft, and taxi service. Instructions to book air travel will be available in individual invitations, and transportation options will be posted at www.ncees.org/zones when registration opens.
Hotel parking costs	NCEES attendees receive a 50% discount on self-parking at the hotel (currently \$30 per night, discounted to \$15). The cost for self-parking will be direct billed to NCEES for funded attendees who are approved to drive to the meeting. Valet parking is \$40 per night.

NCEES Zone Interim Meeting
Houston, Texas
April 27–29, 2023
Schedule of Events (draft October 2022)

Thursday, April 27

3:00–5:00 p.m.	Colonial States Boards of Surveyor Registration meeting
3:00–6:00 p.m.	Registration desk open
6:00–6:30 p.m.	First-time attendee receptions (by zone)
6:30–9:00 p.m.	Welcome dinner buffet

Friday, April 28

6:30–8:00 a.m.	Breakfast buffet
8:00–11:45 a.m.	Business session 1 <ul style="list-style-type: none">▪ Call to order▪ Pledge of Allegiance▪ Welcome and roll call of member boards▪ Introduction of guests and attendees▪ Review of schedule for the day▪ Appointment of Resolutions Committee▪ NCEES officer and CEO reports▪ NCEES committee and task force reports<ul style="list-style-type: none">▪ Advisory Committee on Council Activities (ACCA)▪ Committee on Education▪ Committee on Examination Policy and Procedures (EPP)▪ Committee on Examinations for Professional Engineers (EPE)▪ Committee on Examinations for Professional Surveyors (EPS)▪ Committee on Finances▪ Committee on Law Enforcement▪ Committee on Member Board Administrators (MBA)▪ Committee on Uniform Procedures and Legislative Guidelines (UPLG)▪ Engineering Licensure Model Task Force▪ Special Committee on Bylaws
Noon–1:15 p.m.	Luncheon
1:30–2:30 p.m.	Business session 2 <ul style="list-style-type: none">▪ NCEES committee and task force reports (continued)
2:45–4:30 p.m.	Individual zone meetings <ul style="list-style-type: none">▪ Call to order▪ Approval of zone meeting minutes from NCEES zone annual meeting▪ Call for additional agenda items▪ Zone committee reports<ul style="list-style-type: none">▪ Site-Selection Committee▪ Awards Committee▪ Leadership Development Committee

- Nominating Committee (elections on Saturday morning)
 - Nominations for zone offices (presentation of candidates and additional nominations from floor) and candidate remarks
 - Central Zone: Secretary-treasurer
 - Northeast Zone: Vice president and assistant vice president
 - Southern Zone: NCEES nominee for president-elect; vice president and assistant vice president
 - Western Zone: Secretary-treasurer
 - Zone task force reports (if applicable)
 - Update on state activities
- 5:00 p.m.–Until Off-site event
- Saturday, April 29**
- 6:30–8:00 a.m. Breakfast buffet
- 8:00–9:30 a.m. Breakout forums
 - Engineering
 - Surveying
 - Member board administrators
 - Law enforcement
- 9:45–10:45 a.m. Individual zone meetings
 - Elections
 - Central Zone: Secretary-treasurer
 - Northeast Zone: Vice president and assistant vice president
 - Southern Zone: NCEES nominee for president-elect; vice president and assistant vice president
 - Western Zone: Secretary-treasurer
 - Site-Selection Committee report
 - Update on state activities (continued)
 - Invitations to 2024 zone interim meetings
- 11:00–11:45 a.m. Business session 3
 - Forum reports
 - New business
 - Resolutions Committee report
 - Other
 - Closing comments and adjournment
- Noon–1:15 p.m. Awards luncheons (by zone)
- 2:00–7:00 p.m. Space Center Houston Tour (*optional; paid in advance; meet in hotel lobby at 1:45*)