

2024 NCEES Central Zone Interim Meeting—Summary for Funded Attendees

Meeting dates and location	April 25–27, 2024 Hilton Des Moines Downtown 435 Park Street Des Moines, IA 50309
Meeting summary	The NCEES zone interim meetings are held each spring. The primary purpose of the meeting is for representatives from the member licensing boards to hear and discuss reports from the NCEES board of directors, CEO, standing committees, and task forces. The work of the committees and task forces results in motions that will be presented for Council vote at the annual meeting in August. Zone meeting delegates can ask questions and discuss possible annual meeting motions, and they are encouraged to take information back to their boards for further discussion. Additionally, delegates will provide individual board updates and elect a zone vice president and assistant vice president.
Schedule overview	The business meeting will begin at 8:30 a.m. on Friday, April 26 and conclude by 11:45 a.m. on Saturday, April 27. A draft business meeting agenda follows on the next page. A full schedule of events will be posted at ncees.org/zones when registration opens in late January.
Attendance requirements	Plan to arrive on Thursday, April 25 and depart on Saturday, April 27 or Sunday, April 28. Funded attendees must attend all business meetings on Friday and Saturday. Flights must depart after 1:30 p.m. on Saturday.
NCEES funding summary	The Council will fund the following, as applicable, for the member board administrator and three eligible funded delegates from each board: meeting registration, lodging expenses for up to three nights (April 25–27), and travel costs, per the travel policy. NCEES will also pay a one-time stipend to cover incidental expenses accordingly: <ul style="list-style-type: none"> • \$170 plus the approved mileage calculation for those who drive • \$320 for those who fly
Registration details	Meeting registration includes the business meeting; Thursday’s reception; Friday’s breakfast, lunch, and dinner; and Saturday’s breakfast.
Hotel room block rate	\$175/night for standard rooms, plus taxes and fees (currently 15 percent) NCEES will make the hotel reservations for all funded attendees based on information provided during registration and will be direct billed for room, taxes, and fees for up to three nights (April 25–27).
Air travel and ground transportation	NCEES will fund round-trip economy-class airfare to Des Moines. The hotel is located 15 minutes from Des Moines International Airport and provides complimentary airport shuttle. Instructions to book air travel will be available in individual invitations, and ground transportation details will be posted at ncees.org/zones when registration opens.
Hotel parking costs	Self-parking (currently \$25 per night) will be direct billed to NCEES for funded attendees who are approved to drive to the meeting.

NCEES Central Zone Interim Meeting
Des Moines, Iowa
April 25–27, 2024

Schedule of Events (draft October 2023)

Thursday, April 25

5:30–6:00 p.m.	First-time attendee reception
6:00–7:00 p.m.	Welcome reception
7:00 p.m.	Dinner on your own

Friday, April 26

7:00–8:15 a.m.	Breakfast
8:30–11:45 a.m.	Business session 1 <ul style="list-style-type: none">▪ Call to order▪ Pledge of Allegiance▪ Welcome▪ Roll call of member boards▪ Introduction of guests and attendees▪ Review of schedule for the day▪ Call for additional agenda items▪ Appointment of Resolutions Committee▪ Zone business<ul style="list-style-type: none">○ Approval of zone meeting minutes from 2023 annual meeting○ Nominating Committee report (elections on Saturday)<ul style="list-style-type: none">○ Remarks from candidates for zone vice president○ Remarks from candidates for zone assistant vice president○ Leadership Development Committee report○ Awards Committee report▪ NCEES officer and CEO reports<ul style="list-style-type: none">○ Update on NCEES Foundation▪ NCEES committee and task force reports
Noon–1:30 p.m.	Awards luncheon with guest speaker
2:00–5:00 p.m.	Business session 2 <ul style="list-style-type: none">▪ NCEES committee and task force reports (cont.)<ul style="list-style-type: none">○ CPC requirements discussion (related to MBA Committee Charge 2)
Time TBD	Dinner event

Saturday, April 27

7:00–8:15 a.m.

Breakfast

8:30–10:15 a.m.

Breakout forums

- Engineering
- Surveying
- Member board administrators

10:30–11:45 a.m.

Business session 3

- Elections
 - Zone vice president
 - Zone assistant vice president
- Forum reports
 - Engineering
 - Surveying
 - Member board administrators
- Site Selection Committee report
- Update on state activities
- New business
 - Consideration of resolutions
- Other items
- 2024 Central Zone service award recipient recognition
- Resolutions Committee report
- Invitation to 2025 Central/Western Zone joint interim meeting
- Adjourn

11:45 a.m.

Lunch on your own