

2024 NCEES Northeast Interim Meeting—Summary for Funded Attendees

Meeting dates and location	May 2–4, 2024 The Watergate Hotel 2650 Virginia Avenue NW Washington, DC 20037
Meeting summary	The NCEES zone interim meetings are held each spring. The primary purpose of the meeting is for representatives from the member licensing boards to hear and discuss reports from the NCEES board of directors, CEO, standing committees, and task forces. The work of the committees and task forces results in motions that will be presented for Council vote at the annual meeting in August. Zone meeting delegates can ask questions and discuss possible annual meeting motions, and they are encouraged to take information back to their boards for further discussion. Additionally, delegates will provide individual board updates and elect a zone secretary.
Schedule overview	The business meeting will begin at 8:30 a.m. on Friday, May 3 and conclude by 11:45 a.m. on Saturday, May 4. A draft business meeting agenda follows on the next page. A full schedule of events will be posted at ncees.org/zones when registration opens in late January.
Attendance requirements	Plan to arrive on Thursday, May 2 and depart on Saturday, May 4 or Sunday, May 5. Funded attendees must attend all business meetings on Friday and Saturday. Flights must depart after 1:30 p.m. on Saturday.
NCEES funding summary	The Council will fund the following, as applicable, for the member board administrator and three eligible funded delegates from each board: meeting registration, lodging expenses for up to three nights (May 2–4), and travel costs, per the travel policy. NCEES will also pay a one-time stipend to cover incidental expenses accordingly: <ul style="list-style-type: none"> • \$175 plus the approved mileage calculation for those who drive • \$375 for those who fly
Registration details	Meeting registration includes the business meeting; Thursday’s reception; Friday’s breakfast, lunch, and dinner; and Saturday’s breakfast.
Hotel room block rate	\$269/night for standard rooms, plus taxes and fees (currently 15 percent) The daily resort fee, currently \$33 per night, is waived for those who stay inside the NCEES room block. NCEES will make the hotel reservations for all funded attendees based on information provided during registration and will be direct billed for room, taxes, and fees for up to three nights (May 2–4).
Air travel and ground transportation	NCEES will fund round-trip economy-class airfare to Washington, D.C. The hotel is located five miles from Ronald Reagan Washington National Airport. There are several ground transportation options available, including the Metro, Uber, Lyft, and taxi service. Instructions to book air travel will be available in individual invitations, and ground transportation details will be posted at ncees.org/zones when registration opens.
Hotel parking costs	The cost of valet parking (currently \$58 per night) will be direct billed to NCEES for funded attendees who are approved to drive to the meeting. Self-parking is not available at the hotel.

NCEES Northeast Zone Interim Meeting
Washington, D.C.
May 2–4, 2024

Schedule of Events (draft November 2023)

Thursday, May 2

3:00–5:00 p.m.	Colonial States Boards of Surveyor Registration meeting
5:30–6:00 p.m.	First-time attendee reception
6:00–7:30 p.m.	Welcome reception
7:30 p.m.	Dinner on own

Friday, May 3

7:00–8:15 a.m.	Breakfast
8:30–11:45 a.m.	Business session 1 <ul style="list-style-type: none">▪ Call to order▪ Pledge of Allegiance▪ Welcome▪ Roll call of member boards▪ Introduction of guests and attendees▪ Review of schedule for the day▪ Call for additional agenda items▪ Appointment of Resolutions Committee▪ Zone business<ul style="list-style-type: none">○ Approval of zone meeting minutes from 2023 NCEES annual meeting○ Financial report○ Nominating Committee report<ul style="list-style-type: none">○ Remarks from candidates for zone secretary (election on Saturday)○ Leadership Development Committee report○ Awards Committee report▪ NCEES officer and CEO reports▪ NCEES committee and task force reports
Noon–1:30 p.m.	Luncheon
2:00–5:00 p.m.	Business session 2 <ul style="list-style-type: none">▪ NCEES committee and task force reports (cont.)
Time TBD	Dinner event

Saturday, May 4

7:00–8:15 a.m.

Breakfast

8:30–10:15 a.m.

Breakout forums

- Engineering
- Surveying
- Member board administrators

10:30–11:45 a.m.

Business session 3

- Election for zone secretary
- Forum reports
 - Engineering
 - Surveying
 - Member board administrators
- Site Selection Committee report
- Update on state activities
- New business
 - Consideration of resolutions
- Other items
- Resolutions Committee report
- Invitation to 2025 Northeast Zone interim meeting

11:45 a.m.

Adjourn