

2024 NCEES Annual Meeting—Summary for funded annual meeting delegates

Meeting dates and location	August 14–17, 2024 Chicago Marriott Downtown Magnificent Mile 540 Michigan Avenue Chicago, IL 60611
Meeting summary	NCEES member boards meet as a group annually to conduct Council business. The agenda includes <ul style="list-style-type: none"> ▪ Business sessions to vote on issues such as motions presented by NCEES committees and task forces and the elections of a new president-elect ▪ A plenary session to prepare delegates for the business sessions ▪ Workshops for professional engineers and surveyors, member board administrators, and law enforcement staff ▪ Forums to discuss professional issues for engineers, surveyors, member board administrators, and law enforcement staff ▪ A First-Time Attendee Breakfast to help the newest member board members and staff learn about NCEES and how to navigate the annual meeting
Schedule overview	The first business session begins at 9:15 a.m. on Thursday, August 15 and concludes by 4:00 p.m. on Friday, August 16. Funded attendees must attend all business sessions. Plan to arrive on Tuesday, August 13. The business sessions are preceded by morning workshops and an afternoon plenary session on Wednesday and the First-Time Attendee Breakfast on Thursday morning. Professional forums and zone meetings are also held on Thursday. An optional Law Enforcement Program is offered on Saturday. A draft meeting agenda follows this summary. A full schedule of events will be posted at ncees.org/annual_meeting when registration opens in May.
Attendance requirements	Funded attendees must attend all business sessions on Thursday and Friday. Funded first-time attendees must also attend the First-Time Attendee Breakfast on Thursday morning.
Funding summary	NCEES will provide the following funding, as applicable, for the member board administrator, qualified first-time attendees, and three eligible funded delegates from each board*: complimentary annual meeting delegate registration, lodging expenses for up to five nights (August 13–17), and travel costs, per the travel policy. NCEES will also pay a one-time stipend to cover incidental expenses accordingly: <ul style="list-style-type: none"> ▪ \$165 plus the approved mileage calculation for those approved to drive ▪ \$420 for those who fly No expense reports are necessary to receive this stipend. The check will be made payable to the individual (unless specified during registration) and will be received at registration. This is intended to cover expenses such as parking at your home airport, ground transportation, baggage fees, dinner on Thursday night, and incidental hotel charges, such as tips.
Registration	The delegate registration fee of \$450 will be waived for funded individuals. Included meals are Wednesday's welcome event; Thursday's breakfast and lunch; Friday's breakfast, lunch, and dinner; and Saturday's breakfast. The Law Enforcement Program on Saturday also includes lunch.

**The same funding is also provided to current committee chairs, zone officers, and past presidents of NCEES.*

Hotel room block rate	<p>\$219/night for standard rooms, single or double occupancy</p> <p>The rate does not include taxes and fees (currently 17.4%). A daily hotel destination fee, currently \$25 per night, is waived for those who stay inside the NCEES room block.</p> <p>NCEES will make the hotel reservations for all funded attendees based on information provided during registration and be direct-billed for room and taxes for up to five nights (August 13–17).</p>
Travel	<p>Fly: NCEES will fund round-trip economy-class airfare to Chicago. Delegates must follow instructions that will be provided in the meeting invitation. NCEES will be direct-billed for the cost of the airfare, per the travel policy.</p> <p>A list of suggested ground transportation options will be available online at ncees.org/annual_meeting when registration opens.</p> <p>Drive: Travelers who drive to the meeting will be reimbursed for mileage up to 1,000 miles at the IRS-recommended rate. The starting address will be provided during registration. The calculated amount will be added to the stipend check described above.</p> <p>Parking: The cost for valet parking (currently \$70 per day) will be direct-billed to NCEES for funded attendees who are approved to drive to the meeting. Gratuity is left up to the individual.</p>

2024 NCEES Annual Meeting Preliminary Schedule of Events

Wednesday, August 14

8:00–11:30 a.m.	Workshops and professional development opportunities
2:00–5:00 p.m.	Plenary session
7:00–10:00 p.m.	Kickoff event

Thursday, August 15

7:00–8:30 a.m.	Breakfast buffet
7:30–8:30 a.m.	Committee Chairs Breakfast (by invitation)
7:30–8:45 a.m.	First-Time Attendee Breakfast
9:15–10:30 a.m.	Business session 1
10:45–11:45 a.m.	Zone meetings
12:00–1:30 p.m.	Lunch
2:00–5:00 p.m.	Professional forums

Friday, August 16

7:00–8:30 a.m.	Breakfast buffet
7:30–8:15 a.m.	Past Presidents Breakfast
9:00–10:00 a.m.	Business session 2
10:15–11:00 a.m.	Zone meetings (only if new business requires)
11:15 a.m.–12:15 p.m.	Business session 3
12:30–1:45 p.m.	Recognition Luncheon
2:00–4:00 p.m.	Business session 4
2:00–4:30 p.m.	Law Enforcement Forum
6:30–7:00 p.m.	Awards and Installation Reception
7:00 p.m.–Until	Awards and Installation Dinner and Dessert Reception

Saturday, August 17

7:30–9:00 a.m.	Breakfast buffet
9:00–11:00 a.m.	2024–25 board of directors informational meeting
9:00 a.m.–4:00 p.m.	Law Enforcement Workshop