



MOTIONS TO BE PRESENTED AT THE 2026 ANNUAL MEETING

Special Committee on Bylaws (15 motions)

Bylaws Motion 1

Move that *Bylaws* 3.03 be amended as follows:

Section 3.03 International Affiliate Organization. An International Affiliate Organization of NCEES shall be a legally constituted entity located outside the United States having a collateral and supportive position with the licensure of engineers or surveyors. International Affiliate Organizations are entitled to representation at Council meetings and, on approval of the presiding officer, may have the privilege of the floor. ~~Acceptance or removal~~ Conditional acceptance of an International Affiliate Organization ~~shall may~~ be made by the Board of Directors until formally accepted by majority vote of the Council. Removal of an International Affiliate Organization shall be by majority vote of the Council.

Rationale

The process described in *Bylaws* through which organizations become International Affiliate Organizations may create unnecessarily long delays since Council votes happen only at annual meetings. For example, if an organization petitions in September 2026 to become an international affiliate organization, it would not have an opportunity to become such until the next NCEES annual meeting in August 2027. Furthermore, given the same example, it could be argued that the newly accepted international affiliate organization would not be able to participate in and send its representatives to Council meetings until August 2028.

The proposed amendment would empower the NCEES board of directors to give conditional approval for an organization applying for International Affiliate Organization status, allowing the organization the opportunity to both participate in and send representatives to the next annual meeting. The motion keeps the Council as the sole entity able to remove an International Affiliate Organization.

Board of directors' position

Endorses, consent agenda

Bylaws Motion 2

Move that *Bylaws* 3.04 be amended as follows:

Section 3.04 Participating Organizations. A Participating Organization shall be a society, institute, association, or organization of national scope whose membership is composed predominantly of engineers and/or surveyors engaged in work at the professional level and whose policies include advancement of professional ethics and standards and encouragement of licensure, and which actively supports the policies and objectives of the Council. Participating Organizations are entitled to representation at meetings of the Council and, on approval of the presiding officer, may have the privilege of the floor. ~~Acceptance or removal~~ Conditional acceptance of a Participating Organization ~~shall may~~ be made by the Board of Directors until formally accepted by majority vote of the Council. Removal of a Participating Organization shall be by majority vote of the Council.

Rationale

The rationale for Motion 2 is essentially the same rationale as described in Bylaws Motion 1, substituting Participating Organizations for International Affiliate Organizations.

Board of directors' position

Endorses, consent agenda

Bylaws Motion 3

Move that *Bylaws* 4.04 be amended as follows:

Section 4.04 Elections and Terms of Office. The President-Elect shall be elected by the Council at each Annual Business Meeting in the manner prescribed in the *Bylaws*. The President-Elect shall serve the Council for a period of three years. The first year shall be as President-Elect. The second year, without further election, the President-Elect shall become President, holding that office until a successor has been installed. The third year, without further election, the President shall become Immediate Past President. Any Member elected to the office of President-Elect shall be eligible to serve as President-Elect, President, and Immediate Past President, with full authority of the offices and board privileges. Past Presidents shall be ineligible for reelection [or appointment](#) as [President or](#) President-Elect of the Council [except as allowed by Section 4.06 of the *Bylaws*](#).

The Treasurer shall be elected at the Annual Business Meeting every three years in the manner prescribed in the *Bylaws*. Treasurers shall not be eligible for reelection to the same office until at least one full term has elapsed. For the office of Treasurer, a partial term served shall not be considered a term for term-limit purposes.

Vice Presidents shall be elected at their respective Zone Interim Meeting every two years in the manner prescribed in the *Bylaws*. Vice Presidents from the Northeast and Southern Zones shall be elected in odd-numbered years. Vice Presidents from the Central and Western Zones shall be elected in even-numbered years. Vice Presidents shall not be eligible for reelection to the same office until at least one full term has elapsed. For the office of Vice President, a partial term served shall not be considered a term for term-limit purposes.

New members of the Board of Directors shall assume their duties at the conclusion of the Annual Business Meeting. Board members may continue to serve until the conclusion of the term of office to which they were elected even if their terms with Member Boards have ended.

Rationale

The committee suggests two changes in addition to that proposed by ACCA. The committee's position is that adding a provision specifying that past presidents shall also be ineligible for appointment as president aligns with the intent of the ACCA motion. In addition, the committee believes it is important to add a reference here to *Bylaws* Section 4.06, which is proposed to be changed to allow an immediate past president to serve the remainder of the president's term, in accordance with the 2025 ACCA motion.

Board of directors' position

Endorses, consent agenda

Bylaws Motion 4

Move that *Bylaws* 4.06 be amended as follows:

Section 4.06 Vacancies. If a vacancy occurs in the office of President, the President-Elect shall succeed to the office of President for the completion of that term and subsequently serve the full one-year term that they were originally elected to serve as President. A vacancy in the office of President-Elect shall remain unfilled until the next NCEES Annual Business Meeting. At that time, the Council will elect a President from the zone of the vacant President-Elect position. [If the President and the President-Elect are unable to fulfill the President's term, the Immediate Past President shall serve the remainder of the President's term.](#)

A vacancy in the office of Immediate Past President shall be filled by the most recent [available-receptive](#) Past President.

A vacancy in the office of Treasurer shall be filled by the Board of Directors within 30 days; the selected individual shall fill the position until an election for a new full-term Treasurer is held at the next Annual Business Meeting.

A vacancy in the office of a Vice President shall be filled by that zone's Assistant Vice President.

Appointments by the Board of Directors shall be made in accordance with the required qualifications and limitations for duly elected members of the Board of Directors.

A quorum of the Board of Directors for filling of vacancies shall consist of six members except in the event of two vacancies, when five shall constitute a quorum.

Rationale

The Bylaws Committee received a charge to review changes to *Bylaws* Section 4.06 as presented by ACCA and approved by the Council at the 2025 annual meeting. This motion is exactly as proposed by ACCA. The amendment adds an additional mechanism to fill a vacancy in the office of president.

Board of directors' position

Endorses, consent agenda

Bylaws Motion 5

Move that *Bylaws* 6.02 be amended as follows:

Section 6.02 Quorum and Voting. A quorum for the transaction of business at an Annual Business Meeting of the Council shall be Delegates from a majority of Member Boards. A majority of the Member Boards voting shall be required for affirmative action unless otherwise provided for in the *Bylaws*.

Only Member Boards shall be entitled to vote. Voting shall be by Member Boards, with each board entitled to one vote. An Associate Member may serve as a Member Board Delegate for voting purposes only when so designated by the Member Board's chair through written, signed communication presented to NCEES staff prior to the opening session of the meeting. For Member Boards that require authorization from the State, such designation may come from the [agency director member board executive](#) for that board.

Proxy voting shall not be permitted.

Rationale

This proposed change harmonizes Section 6.02 with Charge 11. The committee believes the term *member board executive* is more specific and appropriate here.

Board of directors' position

Endorses, consent agenda

Bylaws Motion 6

Move that *Bylaws* 7.01 be amended as follows:

Section 7.01 Standing Committees. The standing committees of the Council shall be the following: Advisory Committee on Council Activities (ACCA), Awards, Education, Examination Audit, Examinations for Professional Engineers (EPE), Examinations for Professional Surveyors (EPS), Examination Policy and Procedures (EPP), Finances, Law Enforcement, Licensure, Member Board Administrators (MBA), and Uniform Procedures and Legislative Guidelines (UPLG).

The structure and membership of all standing committees shall be commensurate with the charges unless otherwise provided for in the *Bylaws*. The composition of the committees should reflect the diversity of the Council membership.

A committee member may be appointed to serve on only one standing committee during any administrative year. [A committee member cannot serve concurrently on a standing committee and on the NCEES Foundation board of directors.](#)

Appointments shall limit the tenure on any one committee to a maximum of four consecutive years, including any time as chair, except that (1) an individual may serve for three years as an EPS Committee member, two additional years as the EPS Committee vice chair, and two additional years as the EPS Committee chair; and (2) an individual may serve for three years as an EPE Committee member, two additional years as the EPE Committee vice chair, and two additional years as the EPE Committee chair. The chairs of the EPE and EPS Committee shall have had experience in developing NCEES examinations before assuming the position of chair. This experience is defined as involvement in at least two of the following activities: item writing or review, participation on a cut score panel, involvement in a Professional Activities and Knowledge Study (PAKS) committee or on examination specification committees, or participation on an examination development

committee. The ascension track to the chair shall also include psychometric training approved by NCEES. A committee chair appointment shall be limited in tenure to a maximum of two consecutive years on any one committee.

Members, Associate Members, Past Presidents, and Emeritus Members shall be eligible to serve on any committee or task force. ~~Committee members~~ Members and Past Presidents may continue to serve as committee members until the conclusion of the term of office to which they were appointed even if their terms with Member Boards have ended. Associate Members and Emeritus Members may continue to serve as committee members until the conclusion of the term of office to which they were appointed if the individual was eligible to serve at the time of their committee appointment.

Rationale

Regarding changes to this section related to Charge 8, a question was raised whether a person could serve on both a standing committee and the NCEES Foundation board of directors. Consultation with the NCEES board of directors indicated that, in general, a person should not be able to serve on both. Therefore, the committee is proposing language prohibiting a person to serve on both a committee and the NCEES Foundation board of directors.

Changes to this section related to Charge 7 arose in early 2025 when an appointed committee chair, who was a member board executive, left employment with their member board. Consequently, this individual did not meet the *Bylaws* definition of an associate member and could not continue to serve on this committee. This proposed change not only allows the determination of eligibility of member board administrators to serve on a committee to be made solely at the time of their committee appointment, but also does the same for other types of associate members—including, but not limited to, board investigation/law enforcement staff and assistant/deputy member board administrators—and emeritus members.

Board of directors' position

Endorses, consent agenda

Bylaws Motion 7

Move that *Bylaws* 7.05 be amended as follows:

Section 7.05 Committee on Examination Audit. The Committee on Examination Audit shall consist of a chair and one member selected from each zone representing when possible private practice, academia, government, and industry. In addition, the President shall appoint as consultants the chairs of the Committees on Examinations for Professional Engineers and Examinations for Professional Surveyors (or their representatives, as designated by the chairs from among the committee membership). Other consultants shall be appointed as necessary.

This committee shall be responsible for an independent audit annually of the NCEES examination program.

This committee will report directly to the Board of Directors.

Rationale

In some situations, the EPE and EPS Committee chairs may not be the ideal consultant to the Exam Audit Committee. This change allows the EPE and EPS Committee chairs added flexibility to determine the appropriate consultant to the Exam Audit Committee. Also, allowing consultants to be appointed as necessary would give the committee the ability to perform its responsibilities in years when the committee's workload is large.

Board of directors' position

Endorses, consent agenda

Bylaws Motion 8

Move that *Bylaws* 7.06 be amended as follows:

Section 7.06 Committee on Examinations for Professional Engineers. The Committee on Examinations for Professional Engineers (EPE) shall consist of a chair and three members from each zone. It shall supervise the

preparation of examination specifications and be responsible for the content and scoring of all [engineering examinations in the fundamentals and principles and practice of engineering](#).

The committee, in the interest of uniformity and efficiency, shall prepare examination development procedures and shall review examination scores and make recommendations of minimum passing grades for examinations.

At least 50 percent of the committee members should be carryover members to provide continuity of the program. [Additionally, at least 50 percent of the committee members should have exam experience as defined in Section 7.01 of the Bylaws.](#)

This committee shall have the authority to recommend, in connection with its work, the appointment of consultants.

Rationale

The proposed amendments are exactly as approved by the Council at the 2025 annual meeting with one additional change proposed by the Bylaws Committee. In *Bylaws* Section 7.06, this committee proposes to change the phrase “all examinations in the fundamentals and principles and practice of engineering” to the phrase “all engineering examinations.” This change would harmonize *Bylaws* Section 7.06 with the approved *Bylaws* Section 7.07 changes as set forth in EPS Motion 1 enacted at the 2025 annual meeting.

Board of directors’ position

Endorses, consent agenda

Bylaws Motion 9

Move that *Bylaws* 7.07 be amended as follows:

Section 7.07 Committee on Examinations for Professional Surveyors. The Committee on Examinations for Professional Surveyors (EPS) shall consist of a chair and three members from each zone. All members shall be professional surveyors. EPS shall supervise the preparation of examination specifications and be responsible for the content and scoring of all [surveying examinations in the fundamentals and principles and practice of surveying](#).

The committee, in the interest of uniformity and efficiency, shall prepare examination development procedures and shall review examination scores and make recommendations of minimum passing grades for examinations.

At least 50 percent of the committee members should be carryover members to provide continuity of the program. [Additionally, at least 50 percent of the committee members should have exam experience as defined in Section 7.01 of the Bylaws.](#)

This committee shall have the authority to recommend, in connection with its work, the appointment of consultants.

Rationale

The proposed amendments are exactly as approved by the Council at the 2025 annual meeting.

Board of directors’ position

Endorses, consent agenda

Bylaws Motion 10

Move that *Bylaws* 3.021 be amended as follows:

Section 3.021 Associate Members. An Associate Member of NCEES shall be a designee of a Member Board, but not a member of a Member Board, who is appointed by the NCEES Board of Directors as an Associate Member of NCEES.

Member board ~~administrators-executives~~ shall automatically be designated as Associate Members. Recommendations for other Associate Members shall be submitted by Member Boards to the Board of Directors and become effective upon appointment by the Board of Directors. Such appointments shall be reviewed

annually by each Member Board and shall remain in effect until the Board of Directors is notified otherwise by the Member Board.

Associate Members shall have the privilege of the floor at meetings of the Council.

Rationale

MBA Motion 2 passed on the consent agenda of the 2025 annual meeting. The motion charged the Bylaws Committee with changing references to “member board administrators” to “member board executives” throughout the *Bylaws* and that NCEES staff make revisions to the *Manual of Policy and Position Statements*, *Model Law*, *Model Rules*, and all other NCEES publications after adoption in the *Bylaws*, for approval by the board of directors.

Board of directors’ position

Endorses, consent agenda

Bylaws Motion 11

Move that *Bylaws* 7.01 be amended as follows:

Section 7.01 Standing Committees. The standing committees of the Council shall be the following: Advisory Committee on Council Activities (ACCA), Awards, Education, Examination Audit, Examinations for Professional Engineers (EPE), Examinations for Professional Surveyors (EPS), Examination Policy and Procedures (EPP), Finances, Law Enforcement, Licensure, Member Board ~~Administrators~~ Executives (MBAE), and Uniform Procedures and Legislative Guidelines (UPLG).
[. . .]

Rationale

See rationale for Bylaws Motion 10.

Board of directors’ position

Endorses, consent agenda

Bylaws Motion 12

Move that *Bylaws* 7.02 be amended as follows:

Section 7.02 Advisory Committee on Council Activities. The Advisory Committee on Council Activities (ACCA) shall consist of a chair and two members from each zone. At least one member shall be a professional engineer, one member a professional surveyor, and one member a member board ~~administrator~~ executive. The committee shall provide advice and briefing to the President and the Board of Directors on new policy issues, problems, and plans that warrant preliminary assessment of policy choices and procedures not as yet assigned to a standing committee or involving several existing committees. Consultants appointed to this committee shall have served on the Board of Directors.

The committee will act as principal advisor to the President and the Board of Directors on such specific non-recurring problems or plans as the President may explicitly assign to the committee. The committee shall review the *Manual of Policy and Position Statements*, in consideration of past and current action of the Council, and present any proposed revisions as needed.

Rationale

See rationale for Bylaws Motion 10.

Board of directors’ position

Endorses, consent agenda

Bylaws Motion 13

Move that *Bylaws* 7.08 be amended as follows:

Section 7.08 Committee on Examination Policy and Procedures. The Committee on Examination Policy and Procedures (EPP) shall consist of a chair, two members selected from each zone, and the chairs of the Committee on Examinations for Professional Engineers and Examinations for Professional Surveyors (or their

representatives) as consultants. In addition, the President may appoint other consultants as deemed necessary, including a member board ~~administrator~~ [executive](#).

This committee shall be responsible for reviewing the effectiveness of the examinations and recommending policies, specifications, and procedures consistent with the trends in the engineering and surveying professions.

Rationale

See rationale for Bylaws Motion 10.

Board of directors' position

Endorses, consent agenda

Bylaws Motion 14

Move that *Bylaws* 7.11 be amended as follows:

Section 7.11 Committee on Licensure. The Committee on Licensure shall consist of a chair and two members from each zone. At least two members of the committee shall be professional engineers, at least two members shall be professional surveyors, and at least one member shall be a member board ~~administrator~~ [executive](#). Committee appointments shall strive to include those currently active in academia, private practice, industry, and government. In addition, the President shall appoint consultants as necessary.

The chair or a designee of this committee shall be a liaison to the Participating Organizations Liaison Council and to the Committee on Uniform Procedures and Legislative Guidelines and shall provide advice to the President and the Board of Directors.

The committee shall provide ongoing holistic review of the engineering and surveying licensure systems. It shall respond to licensure issues and concerns as they arise by developing and recommending licensure processes and amendments to position statements, the *Model Law*, and the *Model Rules* as necessary.

Rationale

See rationale for Bylaws Motion 10.

Board of directors' position

Endorses, consent agenda

Bylaws Motion 15

Move that *Bylaws* 7.12 be amended as follows:

Section 7.12 Committee on Member Board ~~Administrators Executives~~. The Committee on Member Board ~~Administrators Executives~~ shall consist of a chair, who shall be a member board ~~administrator~~ [executive](#); at least two member board ~~administrators executives~~ from each zone; and two current Members or Emeritus Members. The committee shall arrange for the conference of ~~administrators member board executives~~ at the Annual Meeting and Interim Meetings of the NCEES zones. Throughout the year, the committee shall strive to provide close cooperation between ~~administrators member board executives~~ and to facilitate and assist any efforts by the Member Boards in addressing licensure processes and practices.

Rationale

See rationale for Bylaws Motion 10.

Board of directors' position

Endorses, consent agenda

Committee on Finances (9 motions)

Finance Motion 1

Move that the adoption of the 2026–27 operating budget as shown in **Appendices A–B** be postponed to the end of the last business session.

Rationale

The committee proposes postponing consideration of the motion to take into account any subsequent actions adopted by the Council that may affect this budget.

Board of directors' position

Endorses, consent agenda

Finance Motion 2

Move that the adoption of the 2026–27 capital budget as shown in **Appendix C** be postponed to the end of the last business session.

Rationale

The committee proposes postponing consideration of the motion to take into account any subsequent actions adopted by the Council that may affect this budget.

Board of directors' position

Endorses, consent agenda

Finance Motion 3

Move to approve a \$100,000 contribution to the NCEES Foundation.

Rationale

Based on the financial health of the organization, the \$100,000 copyright infringement award is available as a contribution to the NCEES Foundation. These funds could be spent by the Foundation in 2027–28.

Board of directors' position

Endorses, consent agenda

Finance Motion 4

Move to approve a transfer to the NCEES Foundation equal to 50 percent of the February 2026 Reserves Available for Mission Initiatives/Capital Project balance, adjusted for the \$400,000 reduction in the FP 1C.3 non-exam breach designation recommended in Charge 4; the transfer will equal \$8.6 million.

Rationale

Based on both the current Reserves Available for Mission Initiatives/Capital Projects balance and the results of a five-year NCEES operational financial projection, the transfer is available without negatively impacting the long-term financial health of NCEES. These funds would become part of the investment corpus of the Foundation and would not be available to be directly spent. Instead, they would be used to create investment income for the Foundation, which can be spent on mission investment opportunities.

Board of directors' position

Endorses, consent agenda

Finance Motion 5

Move that Financial Policy 1C be amended as follows:

FP 1 Council Funds

C. ~~The r~~Reserve funds (current tangible assets plus tangible marketable long-term investments minus current liabilities) should be accumulated to and maintained at a level sufficient for each of the following:

1. A ~~designated-reserve~~ designation equal to a minimum amount of 50 percent of the annual operating budget
2. An ~~designated~~-exam breach reserve-designation equal to the computed cost of a probable or potential exam breach based on the current approved item replacement costs
3. A data breach reserve-designation equal to the anticipated costs of such an incident, including lost revenue during recovery, less insurance provisions
4. A building reserve-designation for long-range capital improvements and building system and/or component replacements

~~Reserve funds in excess of the reserves stated above may be designated by the board of directors for other NCEES mission advancement initiatives or capital projects.~~ If the reserve funds fall below the reserve

designation levels stated above, the Council shall strive to correct the situation. ~~All reserves shall be reviewed annually by NCEES staff and presented to the board of directors and the Committee on Finances. The Committee on Finances shall annually review the reserve funds and designation balances to ensure the long-term financial health of NCEES and to recommend a potential NCEES Foundation transfer to the board of directors for approval by the Council.~~

Rationale

The word *reserve* was used for different purposes, potentially creating confusion. The modified language also reflects the current annual practice of the Finance Committee reviewing the reserve and designation amounts.

Board of directors’ position

Endorses, consent agenda

Finance Motion 6

Move that Financial Policy 1D be amended as follows:

FP 1 Council Funds

D. The NCEES board of directors shall have the authority to make discretionary contributions for funding requests to ~~outside~~ nonprofit organizations. The total amount of all discretionary contributions that the NCEES board of directors is authorized to ~~make~~ commit may not exceed \$500,000 per fiscal year, although the disbursement may extend beyond the current fiscal year. Any funding above \$500,000 total is required to be voted on by the full Council.

Rationale

The proposed language clarifies that the NCEES board of directors can commit a maximum of \$500,000 per fiscal year.

Board of directors’ position

Endorses, consent agenda

Finance Motion 7

Move that Financial Policy 6 be amended as follows:

FP 6 Examination Prices

The Committee on Finances shall annually review all examination prices and propose any changes to examination prices for Council vote at the annual meeting. The current exam prices are as follows:

Examination	Price	Date Approved	Date Effective
FE	\$225	8/22	1/24
FS	\$225	8/22	1/24
PE	\$400	8/22	1/24
PS	\$375	8/22	1/24
PLSS	\$325	8/23	1/25
PE Structural			
Vertical breadth section	\$350	8/22	1/24
Vertical depth section	\$350	8/22	1/24
Lateral breadth section	\$350	8/22	1/24
Lateral depth section	\$350	8/22	1/24

All examinees are required to pay NCEES directly.

~~Price includes exam development, scoring, and computer based exam administration.~~

Rationale

The last sentence is not necessary and refers to scoring an exam in pencil-and-paper format.

Board of directors' position

Endorses, consent agenda

Finance Motion 8

Move that Financial Policy 6 be amended as follows:

FP 6 Examination Prices

~~The Committee on Finances shall annually review all examination prices and propose any changes to examination prices for Council vote at the annual meeting. Exam prices are adjusted automatically every two years. The percentage change will be based on a combination of 60 percent of the change in the Consumer Price Index for All Urban Consumers and 40 percent of the change in the exam-delivery contract cost for the preceding two-year period. These adjustments take effect without a formal vote. The Committee on Finances will review all exam prices annually and, as necessary, recommend modifications to the automatic adjustments for Council vote at the annual meeting.~~ The current exam prices are as follows:

[. . .]

Rationale

Exam revenue is 71 percent of all revenue for NCEES and must generate sufficient resources for Council activities. The 2024–25 ACCA recommended an exam-pricing process to make the process more consistent, systematic, and timely. The Finance Committee further developed that recommendation.

Board of directors' position

Endorses, non-consent agenda

Finance Motion 9

Move that Financial Policy 3B be amended as follows:

FP 3 Travel Expenses

NCEES shall budget for and pay travel expenses for NCEES-funded meeting attendees as described below. NCEES shall also waive the registration fee for NCEES-funded attendees to the annual meeting and zone interim meetings but shall not pay the cost of optional functions that are not included in the registration fee. All authorized travel and reimbursements shall be in accordance with the NCEES travel policy. Unbudgeted international travel shall require authorization by the board of directors.

B. NCEES annual business meetings

1. Members of the current NCEES board of directors, incoming vice presidents, nominees for the incoming NCEES president-elect and treasurer positions, and past presidents. Registration fees shall be waived for a guest of each.
2. A minimum of three funded delegates from each member board as specified by the member board. Member boards must meet the *Bylaws* requirements for voting to receive the benefits of funded delegates.
3. Member board members who are attending their first annual meeting and who have been appointed to their board within 24 months before the annual meeting
4. The designated member board administrator (MBA) of each member board. When an MBA represents more than one board, the funding shall be for the designated MBA only and not for the assistant MBA or for member board staff. Member boards must meet the *Bylaws* requirements for voting to receive the benefits of a funded MBA.
5. ~~Current and incoming~~ Chairs of NCEES standing committees and task forces
6. NCEES service award recipients and a guest. Registration fees shall be waived for a guest of each award recipient.
7. Zone assistant vice presidents and zone secretaries
8. The NCEES representative to the ABET board of delegates, the alternate NCEES ABET representative, and the commissioners on the Engineering Accreditation Commission of ABET, the Engineering Technology Accreditation Commission of ABET, and the Applied and Natural Science Accreditation Commission of ABET
9. NCEES Foundation board of directors members

Financial impact

With the various levels of annual meeting funding, the committee is estimating that six additional attendees will be funded as a result of this motion. The impact to the 2026–27 budget will be an addition of \$13,680.

Rationale

It is important for incoming committee and task force chairs to receive exposure to the annual meeting activities before assuming chair responsibilities.

Board of directors' position

Endorses, consent agenda

Advisory Committee on Council Activities (10 motions)

ACCA Motion 1

Move that Administrative Policy 3 be amended as follows:

AP 3 Council Identification

All NCEES examinations and other publications shall carry the title "National Council of Examiners for Engineering and Surveying" or "NCEES."

Rationale

This amendment allows the use of "National Council of Examiners for Engineering and Surveying" or "NCEES" in NCEES examinations and publications.

Board of directors' position

Endorses, consent agenda

ACCA Motion 2

Move that Administrative Policy 18 be amended as follows:

AP 18 Council Support to Nominees for Public Office

Support for nominees to national NCEES offices is limited to providing addresses-contact information of ~~the~~ NCEES members.

Rationale

This amendment allows the Council to provide contact information to reflect current practice and effectively communicate with members.

Board of directors' position

Endorses, consent agenda

ACCA Motion 3

Move that Professional Policy 2 be amended as follows:

PP 2 Uniform Qualifications for Licensure

NCEES promotes uniform standards for licensure based on education, experience, and examination.

NCEES promotes the assessment of qualifications of each applicant for licensure according to uniform standards as provided by NCEES examinations and by NCEES guidelines for evaluating education and experience.

Consistent with its mission to advance licensure, regulation, and professional mobility, NCEES may engage with foreign engineering and surveying regulatory bodies and execute Council-approved international mutual recognition agreements. Such agreements are intended to recognize substantial equivalence between licensure and regulatory systems and do not supersede the authority of individual licensing jurisdictions to determine licensure requirements under applicable law.

Rationale

This amendment clarifies NCEES authority to execute Council-approved international mutual recognition agreements and affirms that such agreements operate at the level of licensure system equivalence while preserving full jurisdictional authority.

Board of directors' position

Endorses, consent agenda

ACCA Motion 4

Move that Professional Policy 5 be amended as follows:

PP 5 NCEES Model Law Designations

The NCEES Records program requires the delineation of the requirements for Model Law Engineer, Model Law Surveyor, and Model Law Structural Engineer. These designations ~~may be used by state licensing boards to expedite~~ are intended to facilitate licensure by comity applications among U.S. jurisdictions. These designations are not intended to limit or condition licensure or recognition pathways established through Council-approved international mutual recognition agreements, which shall be implemented in accordance with their respective terms and applicable jurisdictional law.

The requirements for Model Law designations may only be amended after review by an appropriate standing committee or task force and ratification by the Council.

The designations are defined as follows: [...]

Rationale

This amendment clarifies that Model Law designations are intended to facilitate domestic interstate comity and are not prerequisites for recognition under Council-approved international mutual recognition agreements unless required by statute or rule.

Board of directors' position

Endorses, consent agenda

ACCA Motion 5

Move that a Special Committee on Bylaws be charged with incorporating the following amendments into *Bylaws* 4.04:

Section 4.04 Elections and Terms of Office. The President-Elect shall be elected by the Council at each Annual Business Meeting in the manner prescribed in the *Bylaws*. The President-Elect shall serve the Council for a period of three years. The first year shall be as President-Elect. The second year, without further election, the President-Elect shall become President, holding that office until a successor has been installed. The third year, without further election, the President shall become Immediate Past President. Any Member elected to the office of President-Elect shall be eligible to serve as President-Elect, President, and Immediate Past President, with full authority of the offices and board privileges. Past Presidents shall be ineligible for reelection ~~as President-Elect of the Council to the Board of Directors.~~

Rationale

The language is added to clarify that a past president should be ineligible to serve in any office and reflects current practice.

Board of directors' position

Endorses, consent agenda

ACCA Motion 6

Move that Administrative Policy 8B be amended as follows:

AP 8 Motions

B. Any motion to amend the *Model Law* or *Model Rules* presented at an annual business meeting by an entity other than the Committee on Uniform Procedures and Legislative Guidelines (UPLG) that is adopted by the Council shall be referred to the UPLG Committee for review and ~~revision of the language before it is presented for Council vote~~ refinement as necessary for consistency. The UPLG Committee shall prepare a revised *Model Law* or *Model Rules* document that includes the amendments and present it to the board of directors for adoption no later than the board's third regular meeting of the following fiscal year. Any amendments adopted by the board of directors shall become effective immediately. Any amendments not

[adopted by the board of directors shall be referred back to the UPLG Committee, which shall present the amendments, in the form of a motion, to the Council](#) at the next scheduled annual business meeting.

Rationale

This amendment allows adopted changes to *Model Law* or *Model Rules* to be approved administratively if the original intent and meaning are not modified.

Board of directors' position

Does not endorse, non-consent agenda

ACCA Motion 7

Move that Administrative Policy 8C be amended as follows:

AP 8 Motions

- C. Any motion to amend exam prices in Financial Policy 6 that is presented at an annual business meeting by an entity other than the Committee on Finances [that is adopted by the Council](#) shall be referred to the Committee on Finances for review and [revision-refinement](#) of the language ~~before it is presented as necessary for consistency~~. [The Committee on Finances shall then present the amendment in the form of a motion](#) for Council vote at the next scheduled annual business meeting. [No changes to a published motion to amend exam prices that is presented by the Committee on Finances at an annual business meeting shall be permitted.](#)

Rationale

This amendment states that motions to amend exam prices in Financial Policy 6 presented at an annual business meeting by an entity other than the Committee on Finances are not permitted.

Board of directors' position

Does not endorse, non-consent agenda

ACCA Motion 8

Move that Administrative Policy 8D be amended as follows:

AP 8 Motions

- D. Any motion to amend examination policies presented at an annual business meeting by an entity other than the Committee on Examination Policy and Procedures (EPP), the Committee on Examinations for Professional Engineers (EPE), or the Committee on Examinations for Professional Surveyors (EPS) [that is adopted by the Council](#) shall be referred to the EPP Committee for review and [revision-refinement](#) of the language [as necessary for consistency](#) in consultation with any other appropriate committee ~~before it is presented for Council vote~~. [The EPP Committee shall then prepare revised examination administration or examination development policies that include the amendments and present them to the board of directors for adoption no later than the board's third regular meeting of the following fiscal year. Any amendments adopted by the board of directors shall become effective immediately. Any amendments not adopted by the board of directors shall be referred back to the EPP Committee, which shall present the amendments, in the form of a motion, to the Council](#) at the next scheduled annual business meeting.

Rationale

This amendment allows adopted changes to examination policies to be approved administratively, if the original intent and meaning are not modified.

Board of directors' position

Does not endorse, non-consent agenda

ACCA Motion 9

Move that a Special Committee on Bylaws be charged with incorporating nonvoting language for ex-officio members into the *Bylaws*.

Rationale

This amendment clarifies that ex-officio memberships on committees are advisory and nonvoting roles, which reflects current practice.

Board of directors' position

Endorses, consent agenda

ACCA Motion 10

Move that the Committee on Uniform Procedures and Legislative Guidelines be charged with incorporating the following amendments into *Model Law* 120.20:

120.20 Board Qualifications

Each professional engineer member of the board shall be a citizen of the United States [or a permanent resident of the United States](#), be a resident of this jurisdiction, have been engaged in the lawful practice of engineering as a professional engineer, have been in responsible charge of engineering projects for at least five years, and be a licensed professional engineer in this jurisdiction.

Each professional surveyor member of the board shall be a citizen of the United States [or a permanent resident of the United States](#), be a resident of this jurisdiction, have been engaged in the lawful practice of surveying as a professional surveyor, have been in responsible charge of surveying projects for at least five years, and be a licensed professional surveyor in this jurisdiction.

Each public member of the board shall be a citizen of the United States [or a permanent resident of the United States](#) and a resident of this jurisdiction and shall not be or have been a licensee.

Rationale

Survey responses from member boards indicate that while many jurisdictions require U.S. citizenship for board service, a meaningful minority operate under constitutional or statutory appointment frameworks that permit permanent residents to serve or do not impose a nationality requirement.

The committee determined that allowing both U.S. citizens and permanent residents to serve on member boards reflects existing state legal structures while maintaining high standards for board governance.

Board of directors' position

Endorses, consent agenda

Committee on Education (6 motions)

Education Motion 1

Move that NCEES Credentials Evaluations Policies be amended as follows:

NCEES Credentials Evaluations Policies (*Engineering Education Standard*)

NCEES Credentials Evaluations will adhere to the following in conducting evaluations.

- Evaluations will be conducted on the following:
 1. Non-EAC/ABET-accredited bachelor's degree in engineering ~~from a non-U.S. based program~~
 2. ~~Non-EAC/ABET-accredited b~~achelor's degree programs [in engineering, engineering technology, related science, or mathematics](#) only when coupled with a master's degree or doctorate in engineeringEvaluations may be conducted on programs that do not meet these criteria if specifically requested by an NCEES member board. Such requests must come directly from the member board to help@ncees.org.

NCEES Credentials Evaluations Policies (*Surveying Education Standard*)

NCEES Credentials Evaluations will adhere to the following in conducting evaluations.

- Evaluations will be conducted on the following:
 1. Non-ABET-accredited bachelor's degree in surveying ~~from a non-U.S. based program~~
 2. ~~U.S. based, non-ABET-accredited degree programs in surveying~~
 3. ~~U.S. based~~ B.S./B.A. programs for applicants that have met the "surveying core" program requirementsEvaluations may be conducted on programs that do not meet these criteria if specifically requested by an NCEES member board. Such requests must come directly from the member board to help@ncees.org.

Rationale

The committee discussed the difference between domestic non-EAC/ABET-accredited degrees and those from programs based outside the United States and decided they should both be equally eligible for credentials evaluations under this policy. The committee further discussed the language in item 2 of the policies for engineering education credentials evaluations and decided that the language proposed to be stricken was unnecessary in the policy, allowing a wider range of degrees to be evaluated against the education standard. Similar rationale was applied to the policies for surveying education credentials evaluations.

Board of directors' position

Endorses, consent agenda

Education Motion 2

Move that the Committee on Uniform Procedures and Legislative Guidelines be charged with incorporating the following amendments into *Model Law* Appendix D 130.10 B.3.a:

Appendix D Model Language for Member Boards that License Structural Engineers

130.10 General Requirements for Licensure

B. Engineering

3. Licensure as a Professional Structural Engineer

a. Initial Licensure as a Professional Structural Engineer

An applicant who presents evidence of meeting the applicable education, examination, and experience requirements as described below shall be eligible for licensure as a professional structural engineer.

(1) Education Requirements

(a) An individual seeking licensure as a professional structural engineer shall possess one or more of the following education qualifications:

- (i) A degree in engineering from an EAC/ABET-accredited bachelor's program
- (ii) A degree in engineering from an EAC/ABET-accredited master's program
- (iii) [A degree in engineering technology from an ETAC/ABET-accredited bachelor's program](#)

[\(iv\)](#) A bachelor's, master's, or doctoral degree in engineering from a non-EAC/ABET-accredited program. This individual's education must be shown to meet the NCEES *Engineering Education Standard*.

(b) The degree, or degrees, must include a minimum of 18 semester (27 quarter) hours of structural analysis and design courses and at least 9 of the semester (14 quarter) hours must be structural design classes.

(2) Examination Requirements

An individual seeking licensure as a professional structural engineer shall take and pass the NCEES Fundamentals of Engineering (FE) examination and the NCEES Principles and Practice of Engineering (PE) Structural examination, and any jurisdiction-specific examination.

(3) Experience Requirements

An individual seeking licensure as a professional structural engineer shall present evidence of completing one of the following:

- (a) Four years of acceptable structural engineering experience after confirmation of a bachelor of science degree in an engineering program accredited by EAC/ABET
- [\(b\) Six years of acceptable structural engineering experience after confirmation of a bachelor of science degree in an engineering technology program accredited by ETAC/ABET](#)
- ~~(bc)~~ Three years of acceptable structural engineering experience after confirmation of a bachelor of science degree in engineering from an EAC/ABET-accredited engineering program and a master's degree in engineering that includes at least 6 semester (9 quarter) hours of structural engineering (in addition to the 18 hours noted above)
- [\(d\) Five years of acceptable structural engineering experience after confirmation of a bachelor of science degree in engineering technology from an ETAC/ABET-accredited engineering program and a master's degree in engineering that includes at least 6 semester \(9 quarter\) hours of structural engineering \(in addition to the 18 hours noted above\)](#)
- ~~(ee)~~ Three years of acceptable structural engineering experience after confirmation of a master's degree in engineering from an EAC/ABET-accredited engineering program that includes at least 6 semester (9 quarter) hours of structural engineering (in addition to the 18 hours noted above)

(ef) Two years of acceptable structural engineering experience and an earned doctoral degree in engineering focused on structural engineering from an institution that offers EAC/ABET-accredited programs

(g) Four years of acceptable structural engineering experience after confirmation of a bachelor of science degree in engineering technology from an ETAC/ABET-accredited engineering program and an earned doctoral degree in engineering focused on structural engineering from an institution that offers EAC/ABET-accredited programs

A graduate degree that is used to satisfy education requirements cannot be applied for experience credit toward licensure. To be eligible for experience credit, graduate degrees shall be relevant to the applicant's area of professional practice. Experience credit for a graduate degree cannot be earned concurrently with work experience credit.

Rationale

These edits parallel the language amended and approved at the 2025 annual meeting for *Model Law* Section 130.10, adding two years of experience to each of the three degree categories for those licensure candidates with an ETAC/ABET-accredited degree.

The Structural Practice Task Force is also presenting two motions related to this appendix (SPTF Motions 4–5). The Committee on Education anticipates that, if Education Motion 2 and SPTF Motion 5 are both adopted, the UPLG Committee will update the edits shown here for ETAC/ABET degree programs to coordinate with the updated language in the task force motion. Specifically, the following edit would be required to the Section 130.10 B.3.a(3)(d) language shown above to accommodate both revisions: (d) Five years of acceptable structural engineering experience after confirmation of a bachelor of science degree in engineering technology from an ETAC/ABET-accredited engineering program and a master's degree in engineering ~~that includes at least 6 semester (9 quarter) hours of structural engineering (in addition to the 18 hours noted above).~~ The course of study for the master's degree shall include a minimum of 12 semester (18 quarter) hours of structural analysis, behavior, or design courses.

Board of directors' position

Endorses, non-consent agenda

Education Motion 3

Move that Position Statement 2.8 be amended as follows:

PS 2.8 Continuing Professional Competency

NCEES endorses the establishment of uniform continuing professional competency (CPC) requirements for licensed professional engineers and surveyors to safeguard the health, safety, and welfare of the public by requiring licensees to remain competent within their profession. Uniform requirements benefit licensees by facilitating licensure renewal and supporting mobility across jurisdictions.

CPC should be focused on the advancement, extension, and improvement of the scientific knowledge and professional skills of the licensee and on the enhancement of professional ethics. CPC should be structured in a way that demonstrates compliance but also recognizes the autonomy and strong ethical standards of licensees.

Licensees are expected to meet the CPC requirements of the jurisdictions in which they have been granted a license by comity, reciprocity, or endorsement. Applicants for a license by comity, reciprocity, or endorsement who are licensed in a jurisdiction without equivalent CPC requirements should not be denied an ~~an initial~~ license for that reason.

Because many engineers and surveyors are licensed in multiple jurisdictions, uniformity of CPC requirements among licensing jurisdictions that mandate CPC is imperative to simplify the licensure-renewal process, to enhance the mobility of licensees, to facilitate the recognition of CPC by multiple jurisdictions, and to ensure the viability of continuing professional competency. NCEES encourages licensing boards to follow the NCEES *Model Rules* as outlined in the NCEES *Continuing Professional Competency Guidelines* when adopting CPC requirements. NCEES encourages boards to allow their licensees to satisfy either the CPC requirements of the board or the NCEES CPC Standard. Doing so will promote licensure mobility, especially with boards whose CPC requirements differ from the *Model Rules*. Licensees are encouraged to use the NCEES CPC Registry to document their CPC activities; this may facilitate board reviews or audits.

NCEES encourages the efforts of professional and technical societies, educational programs, and industry in the development of continuing education opportunities to maintain and enhance the competency of engineers and surveyors.

Rationale

The committee recommends striking “initial” because this is referring to a comity application process, not an application for an initial license.

Board of directors’ position

Endorses, consent agenda

Education Motion 4

Move that the Committee on Uniform Procedures and Legislative Guidelines be charged with incorporating the following amendments into *Model Rules 240.30 C*:

240.30 Continuing Professional Competency (CPC)

C. Qualifying Activities

PDHs may be earned as follows:

1. Successful completion of college courses
2. Successful completion of short courses, tutorials, webinars, and distance-education courses ~~offered for documented individual or group study. The method of delivery can be through the following:~~
 - a. ~~Face to face programs or live internet based programs~~
 - b. ~~Archived prerecorded programs or archived correspondence programs~~
3. Presenting or attending qualifying seminars, in-house courses, workshops, or professional or technical presentations made at meetings, conventions, conferences, or educational institutions
4. Teaching or instructing in 1 through 3 above
5. Authoring published papers, articles, books, or accepted licensing examination items
6. Active participation in professional or technical societies or in accrediting organizations
7. Obtaining a patent
8. Active participation in educational outreach activities pertaining to professional licensure or the surveying/engineering professions that involve K–12 or higher education students

Rationale

The committee did not see a reason to specify that courses may be presented for individual or group study, as there is no other option this would need to exclude. The committee did not see a reason to indicate the options of face-to-face or live internet and “on-demand” pre-recorded or correspondence programs. Especially in the post-COVID-19 era, the method of delivery for continuing education continues to evolve. Specifying particular methods of delivery in this model rule may constrain jurisdictions from adapting to newer forms of information delivery not currently contemplated.

Board of directors’ position

Endorses, consent agenda

Education Motion 5

Move that the Committee on Uniform Procedures and Legislative Guidelines be charged with incorporating the following amendments into *Model Rules 240.30 B*:

240.30 Continuing Professional Competency (CPC)

B. Definitions

Terms used in this section are defined as follows:

[. . .]

8. Dual Licensee—An individual who is licensed as both a professional engineer and a professional surveyor
9. Multidiscipline Licensee—An individual who is licensed in more than one professional discipline

Rationale

The committee recognizes that for those jurisdictions that license engineers by discipline, the definition of *dual licensee* does not suffice. The committee proposes adding the definition of *multidiscipline licensee* to include those individuals.

Board of directors' position

Endorses, consent agenda

Education Motion 6

Move that the Committee on Uniform Procedures and Legislative Guidelines be charged with incorporating the following amendments into *Model Rules 240.30 J*:

240.30 Continuing Professional Competency (CPC)

J. Dual and Multidiscipline Licensees

The number of PDHs required per year shall be as stated in the NCEES *CPC Standard* and shall be taken in their areas of practice. ~~At least one third of the PDHs shall be obtained in each profession.~~

Rationale

Adding the newly defined Multidiscipline Licensee to the title supports those individuals who are licensed in more than one discipline in jurisdictions that license by discipline. While most individuals are likely only licensed in two disciplines, the committee recognizes the possibility of some licensed in more. Rather than specifying the formula in *Model Rules*, the committee recommends requiring PDHs in each area of practice but allowing the licensee to determine the appropriate ratio to demonstrate maintaining minimum competence in each area.

Board of directors' position

Endorses, consent agenda

Committee on Examination Policy and Procedures (18 motions)

EPP Motion 1

Move that Exam Development Policy 3A be amended as follows:

EDP 3 Engineering and Surveying Examinations and Formats

A. Fundamental of Engineering Examination

The Fundamental of Engineering (FE) examination shall be offered in the following practice areas and have supplied references:

1. Chemical
2. Civil
3. Electrical and Computer
4. Environmental
5. Industrial and Systems
6. Mechanical
7. Other Disciplines

Rationale

This corrects the name of an FE exam for clarity and consistency.

Board of directors' position

Endorses, consent agenda

EPP Motion 2

Move that Exam Development Policy 3E be amended as follows:

EDP 3 Engineering and Surveying Examinations and Formats

E. Examination Items Banks

Examination items for all examinations shall be maintained either at NCEES headquarters or at an offsite testing service that is able to demonstrate insurance, bond, or reserve to cover the pecuniary liability for the items should the items be compromised, lost, or damaged by the testing service. Exam types below are defined in the *Exam Development Procedures Manual (EDPM)*.

1. At the time an exam development committee releases a linear, fixed-form (LFF) exam to be published, the exam item bank shall contain sufficient operational items to create three times the number of exam forms available to examinees in a testing window.

2. At the time an exam development committee releases a pool of items to be published for linear-on-the-fly testing (LOFT), the pool shall contain, at a minimum, the number of operational items required to create three unique, non-overlapping exam forms [as defined in the EDPM](#). At the time of publishing, the exam item bank shall have sufficient operational items to create two additional pools of similar composition. Pool size shall be determined by the psychometric consultant per the criteria listed in the [NCEES Exam Development Procedures Manual EDPM](#).

Rationale

This change is provided for clarity and consistency.

Board of directors' position

Endorses, consent agenda

EPP Motion 3

Move that Exam Development Policy 3G be amended as follows:

EDP 3 Engineering and Surveying Examinations and Formats

G. Exam Preparation Material Development

Exam preparation material shall be developed for each NCEES examination. This material shall include a supplied reference handbook and [a one or more practice exams](#) on each major topic area sufficient to provide candidates with a sense of the structure, scope, and difficulty of the examination. The supplied reference handbook and practice exam shall be made available to candidates six months prior to the exam administration when an exam specification is changed and a minimum of three months prior to the exam administration during a standard exam administration year.

Rationale

This change is provided for clarity and consistency.

Board of directors' position

Endorses, consent agenda

EPP Motion 4

Move that Exam Development Policy 4 A–C be amended as follows:

EDP 4 Addition of a New PE Examination or Reinstatement of a [Discontinued](#) PE Examination

A. Accreditation Requirement

No [new](#) examination shall be added or [discontinued examination](#) reinstated to the examination program unless there is an [EAC/ABET](#)-accredited program in the discipline that offers an undergraduate degree program or a graduate degree program focused on the examination topic area.

B. Professional or Technical Society Requirement

No [new](#) examination shall be added or [discontinued examination](#) reinstated unless a national professional or technical society agrees to support the examination. All professional or technical societies that support examinations shall sign an agreement with NCEES delineating the responsibilities of both parties.

C. Member Board Requirement

Requests for [new](#) examinations [or reinstatement of discontinued examinations](#) shall be supported in writing by no fewer than 10 member boards who can each demonstrate a need for the examination in their jurisdiction by each providing a letter of support for the [new](#) examination in accordance with paragraph C.2 herein. A request older than four years must be resubmitted by the member boards.

1. Proof of Need and Estimate of Usage

Proof of need shall include evidence that knowledge areas and skills are not adequately measured in an existing examination and that additional knowledge areas and skills required are sufficient to support a new [or reinstated](#) examination. No [new](#) examination shall be added or [discontinued examination](#) reinstated to the examination program unless the estimate of usage conforms to NCEES policies and procedures. The estimate of usage shall include the methodology used to derive the estimate.

2. Letters of Support

All requests shall include proof of such need, an estimate of usage, and the impact on safeguarding the health, safety, and welfare of the public.

Rationale

This change clarifies and incorporates language for reinstatement of a discontinued examination.

Board of directors' position

Endorses, consent agenda

EPP Motion 5

Move that Exam Development Policy 5A–B be amended as follows:

EDP 5 Addition of a New FE Examination or Reinstatement of a Discontinued FE Examination**A. Accreditation Requirement**

No new FE examination shall be added or discontinued examination reinstated to the examination program unless there is an EAC/ABET-accredited program in the examination topic area.

B. Member Board Requirement

Requests for new examinations or reinstatement of discontinued examinations shall be supported in writing by no fewer than 10 member boards who can each demonstrate a need for the examination in their jurisdiction by each providing a letter of support for the new examination in accordance with paragraph B.2 herein. A request older than four years must be resubmitted by the member boards.

1. Proof of Need and Estimate of Usage

Proof of need shall include evidence that knowledge areas and skills are not adequately measured in an existing examination and that additional knowledge areas and skills required are sufficient to support a new or reinstated examination. No new examination shall be added or discontinued examination reinstated to the examination program unless the estimate of usage conforms to NCEES policies and procedures. The estimate of usage shall include the methodology used to derive that estimate.

2. Letters of Support

All requests shall include proof of such need, an estimate of usage, and the impact of safeguarding the health, safety, and welfare of the public.

Rationale

This change clarifies and incorporates language for reinstatement of a discontinued examination.

Board of directors' position

Endorses, consent agenda

EPP Motion 6

Move that Exam Development Policy 6A be amended as follows:

EDP 6 Addition of a New Surveying Examination or Reinstatement of a Discontinued Surveying Examination**A. Member Board Requirement**

Requests for new examinations or reinstatement of discontinued examinations shall be made-supported in writing by no fewer than 10 member boards who can each demonstrate a need for the examination in their jurisdiction by each providing a letter of support for the new examination in accordance with paragraph A.2 herein. A request older than four years must be resubmitted by the member boards.

1. Proof of Need and Estimate of Usage

Proof of need shall include evidence that knowledge areas and skills are not adequately measured in an existing examination and that additional knowledge areas and skills required are sufficient to support a new or reinstated examination. No new examination shall be added or discontinued examination reinstated to the examination program unless the estimate of usage conforms to the NCEES policies and procedures. The estimate of usage shall include the methodology used to derive that estimate.

2. Letters of Support

All requests shall include proof of such need, an estimate of usage, and the impact on safeguarding the health, safety, and welfare of the public.

Rationale

This is a consistency change to align EDP 6A with language already established in EDP 4C and 5B.

Board of directors' position

Endorses, consent agenda

EPP Motion 7

Move that Exam Administrative Policy 1C be amended as follows:

EAP 1 Administration of Examinations

C. Candidate Admission

~~Approval of candidates applying to take NCEES examinations is by the individual member boards or their designated representative.~~ To be admitted to an NCEES examination, candidates will be required to create an account with NCEES.

Rationale

Jurisdictional requirements are set and maintained by each jurisdiction within statutes and rules. This leaves only the NCEES procedural requirement for exam candidates to create an account.

Board of directors' position

Endorses, non-consent agenda

EPP Motion 8

Move that Exam Administrative Policy 6 be amended as follows:

EAP 6 Requests for Special Examination Accommodations

NCEES must determine reasonable, fair, and equitable methods ~~to be employed~~ to administer examinations. All such accommodations shall comply with applicable federal and state laws and regulations. NCEES will review all requests for accommodation and make recommendations regarding the approval of the request.

Rationale

The amendment is proposed to eliminate extraneous wording.

Board of directors' position

Endorses, consent agenda

EPP Motion 9

Move that Exam Administrative Policy 7D be amended as follows:

EAP 7 Release and Use of Examination Results

D. Structural Engineering Examinations Sections

A section results notice shall be transmitted to the member board for each administration in which an examinee takes a section. Passing only one section shall not be sufficient for any licensure purposes. After an examinee has passed all sections, an examination pass notice will be transmitted to the member board to indicate that the examinee has passed the PE Structural examination.

Rationale

An amendment to the title is proposed to reflect that the PE Structural exam has sections.

Board of directors' position

Endorses, consent agenda

EPP Motion 10

Move that Exam Development Policy 7A be amended as follows:

EDP 7 Discontinuing, Suspending, Combining, Renaming an Examination and Pertinent Requirements

A. ~~Discontinuation~~ Assessing the Viability of an Examination

If the population of first-time examinees from NCEES jurisdictions for any two consecutive administrations of an NCEES examination is not adequate to provide for accurate psychometric analysis and does not meet policies and/or guidelines of the Council, the EPP Committee shall review the viability of continuing the subject examination and, after consultation with the EPE or EPS Committee, shall make one of the following recommendations to the board of directors, which may include such actions as the EPP Committee deems appropriate:

1. Continue to prepare the examination.

2. Request the appropriate exam development committee and the supporting professional or technical society to prepare and submit a specific remedial action plan for increasing the number of first-time takers to a level that meets or exceeds the minimum candidate requirements within the time period specified by the EPP Committee.
3. Place the examination on probation, [during which time the examination will still be administered under specified conditions](#). The EPP Committee shall specify the conditions of the probation, including a time frame for corrective action.
4. [Place the examination on suspension, during which time the examination will not be administered.](#)
- ~~45.~~ Discontinue the examination.

Rationale

These changes provide a continuum of actions that the EPP Committee, with the assistance of EPE or EPS, will use to select the appropriate recommendation based on the circumstances.

Board of directors' position

Endorses, consent agenda

EPP Motion 11

Move that Exam Development Policy 7E–F be amended as follows:

EDP 7 Discontinuing, Combining, Renaming an Examination and Pertinent Requirements

E. Examination Item Bank Requirement

If an examination fails to have an adequate item bank as specified in paragraph E of EDP 3, including solutions and knowledges being assessed, the EPP Committee shall review the viability of continuing the examination ~~and~~. [After consultation with the EPE or EPS Committee, the EPP Committee shall](#) make one of the following recommendations to the board of directors, which may include such actions as the EPP Committee deems appropriate:

1. Continue to prepare the examination.
2. Place the examination on probation, [during which time the examination will still be administered under specified conditions](#), and recommend specific remedial action that the EPP Committee deems appropriate. If the examination entity fails to provide sufficient data to successfully complete the next scheduled examination audit, the EPP Committee shall recommend appropriate action to the board of directors.
3. [Place the examination on suspension, during which time the examination will not be administered.](#)
- ~~34.~~ Discontinue the examination.

F. Examination Audit Requirement

If an examination fails to provide the Committee on Examination Audit with sufficient data to conduct an adequate audit for two consecutive audit cycles, the EPP Committee shall review the viability of continuing the examination ~~and~~. [After consultation with the EPE or EPS Committee, the EPP Committee shall](#) make one of the following recommendations to the board of directors, which may include such actions as the EPP Committee deems appropriate:

1. Continue to prepare the examination.
2. Place the examination on probation, [during which time the examination will still be administered under specified conditions](#), and recommend specific remedial action that the EPP Committee deems appropriate. If the examination entity fails to provide sufficient data to successfully complete the next scheduled examination audit, the EPP Committee shall recommend appropriate action to the board of directors.
3. [Place the examination on suspension, during which time the examination will not be administered.](#)
- ~~34.~~ Discontinue the examination.

Rationale

These changes recognize that the EPE or EPS Committee should be consulted as part of any item bank or exam evaluation. The language also incorporates the remedial action of suspension after probation and as related to item bank or exam evaluations. This provides consistency and clarity.

Board of directors' position

Endorses, consent agenda

EPP Motion 12

Move that an exam development policy on the reinstatement of a suspended examination be adopted as follows:

EDP 8 Reinstatement of a Suspended Examination

A. Request to Reinstatement a Suspended Examination

If an NCEES committee, professional or technical society, or other suitable entity desires to have a suspended examination reinstated, it shall make a request to the EPP Committee.

The EPP Committee shall review the conditions of suspension to determine if the conditions have been satisfied.

If the conditions of suspension have been satisfied, the EPP Committee shall immediately forward the request for reinstatement to the EPE or EPS Committee along with a summary of the conditions of the suspension for the EPE or EPS Committee to review the request.

Member boards shall be notified that the suspended examination is being considered for reinstatement when the request for reinstatement is submitted to the EPE or EPS Committee.

B. Estimate of Usage

No suspended examination shall be reinstated to the examination program unless the estimate of usage conforms to NCEES policies and procedures. The estimate of usage shall include the methodology used for initial entry into the exam program.

C. Professional or Technical Society Requirement

No suspended PE examination shall be reinstated unless a national professional or technical society agrees to support the examination. All professional or technical societies that support examinations shall sign an agreement with NCEES delineating the responsibilities of both parties.

D. Committee Review

If the EPE or EPS Committee determines that the requirements for reinstatement have been met, it shall recommend to the board of directors that the examination be reinstated.

E. Board of Directors Review

The board of directors shall either approve or deny the EPE or EPS Committee's recommendation.

F. Notification to Member Boards

After approval by the board of directors, the member boards shall be notified of the reinstatement of any suspended examination to the exam program.

Rationale

Placing this section after EDP 7 will provide continuance of the action. Whereas EDP 7 addresses the distinction between suspension and discontinuation, the new EDP 8 will provide a pathway for reinstatement of a suspended exam.

Board of directors' position

Endorses, non-consent agenda

EPP Motion 13

Move that Exam Development Policy 7G be deleted.

EDP 7 Discontinuing, Combining, Renaming an Examination and Pertinent Requirements

G. Temporary Suspension of an Examination

~~If, upon the chief executive officer's recommendation and an EPE or EPS Committee evaluation, the board of directors determines that an examination does not meet the policies, specifications, and/or guidelines of the Council, the board of directors may temporarily suspend the offering of an examination in that particular practice area.~~

Rationale

The committee is incorporating the language from EDP 7G into 7A.

Board of directors' position

Endorses, consent agenda

EPP Motion 14

Move that Exam Development Policy 4E–F be amended as follows:

EDP 4 Addition of a New PE Examination or Reinstatement of a PE Examination

D. Application Review

If the Committee on Examinations for Professional Engineers (EPE) determines that the proposed application meets the requirements, then it shall recommend to the board of directors that the process continues with a professional activities and knowledge study (PAKS). The board of directors shall either approve or reject the recommendation.

E. Post-PAKS Evaluation and Determination to Proceed

1. Review of PAKS Results

On completion of the PAKS, the EPE Committee shall conduct a comprehensive review of the PAKS findings to determine whether the data supports the development of a new examination or exam modification. The review shall include but not be limited to the following:

a. Analysis of the specifications and all knowledge, skills, and abilities identified in the PAKS

b. Evaluation of potential content overlap with existing NCEES examinations

c. Projected candidate volume and updated usage estimates

d. Scope and format of the proposed examination

e. Impact on safeguarding the health, safety, and welfare of the public

f. Resource, cost, and operational implications for the exam program

2. Recommendation to the Board of Directors

Based on its review, the EPE Committee shall provide a written recommendation to the board of directors to either proceed with development of the proposed examination or discontinue further action on the proposed exam request.

3. Board of Directors Determination

The board of directors, at its next regularly scheduled meeting, shall review the EPE Committee recommendation and the PAKS results and shall either approve or deny the development of the proposed examination. No examination shall be developed or added to the NCEES exam program without explicit approval of the board of directors following this review.

EF. Notification to Member Boards

Member boards shall be notified one year in advance of the addition or reinstatement of any examination to the exam program.

FG. Requests to Divide an Existing Examination

Requests to divide an existing examination into multiple examinations shall be made to the EPE Committee. Requests shall include proof of such need in accordance with sections A–C herein and follow the process outlined in sections D–F.

Rationale

The language in sections D–G reflects the points before and after a PAKS is developed so that both the EPE Committee and the board of directors can obtain, review, recommend, and make decisions at critical decision points.

Board of directors' position

Endorses, consent agenda

EPP Motion 15

Move that Exam Development Policy 5D be amended as follows:

EDP 5 Addition of a New FE Examination

C. Application Review

If the EPE Committee determines that the proposed application meets the requirements, then it shall recommend to the board of directors that the process continues with a professional activities and knowledge study (PAKS). The board of directors shall either approve or reject the recommendation.

D. Post-PAKS Evaluation and Determination to Proceed

1. Review of PAKS Results

On completion of the PAKS, the EPE Committee shall conduct a comprehensive review of the PAKS findings to determine whether the data supports the development of an examination or exam modification. The review shall include but not be limited to the following:

a. An analysis of the specifications and all knowledge, skills, and abilities identified in the PAKS

- b. [An evaluation of potential content overlap with existing NCEES examinations](#)
- c. [Projected candidate volume and updated usage estimates](#)
- d. [Scope or format of the proposed examination](#)
- e. [Impact on safeguarding the health, safety, and welfare of the public](#)
- f. [Resource, cost, and operational implications for the exam program](#)

2. [Recommendation to the Board of Directors](#)

[Based on its review, the EPE Committee shall provide a written recommendation to the board of directors to either proceed with development of the proposed examination or discontinue further action on the proposed exam request.](#)

3. [Board of Directors Determination](#)

[The board of directors, at its next regularly scheduled meeting, shall review the EPE Committee recommendation and the PAKS results and determine whether to approve or deny the recommendation. No examination shall be developed or added to the NCEES exam program without explicit approval of the board of directors following this review.](#)

[DE](#). Notification to Member Boards

Member boards shall be notified at least one year in advance of the addition [or reinstatement](#) of any ~~new FE~~ examination [to the exam program](#).

Rationale

The language in sections C–E reflects the points before and after a PAKS is developed so that both the EPE Committee and the board of directors can obtain, review, recommend, and make decisions at critical decision points.

Board of directors' position

Endorses, consent agenda

EPP Motion 16

Move that Exam Development Policy 6C–D be amended as follows:

EDP 6 Addition of a New Surveying Examination

B. Application Review

If the EPS Committee determines that the proposed application meets the requirements, then it shall recommend to the board of directors that the process continues with a professional activities and knowledge study (PAKS). The board of directors shall either approve or reject the recommendation.

C. [Post-PAKS Evaluation and Determination to Proceed](#)

1. [Review of PAKS Results](#)

[On completion of the PAKS, the EPS Committee shall conduct a comprehensive review of the PAKS findings to determine whether the data supports the development of a new examination or exam modification. The review shall include but not be limited to the following:](#)

- a. [Analysis of the specifications and all knowledge, skills, and abilities identified in the PAKS](#)
- b. [Evaluation of potential content overlap with existing NCEES examinations](#)
- c. [Projected candidate volume and updated usage estimates](#)
- d. [Scope and format of the proposed examination](#)
- e. [Impact on safeguarding the health, safety, and welfare of the public](#)
- f. [Resource, cost, and operational implications for the exam program](#)

2. [Recommendation to the Board of Directors](#)

[Based on its review, the EPS Committee shall provide a written recommendation to the board of directors to either proceed with development of the proposed examination or discontinue further action on the proposed exam request.](#)

3. [Board of Directors Determination](#)

[The board of directors, at its next regularly scheduled meeting, shall review the EPS Committee recommendation and the PAKS results and shall either approve or deny the development of the proposed examination. No examination shall be developed or added to the NCEES exam program without explicit approval of the board of directors following this review.](#)

[ED](#). Notification to Member Boards

Member boards shall be notified one year in advance of the addition [or reinstatement](#) of any ~~surveying~~ examination [to the exam program](#).

DE. Requests to Divide an Existing Examination

Requests to divide an existing examination into multiple examinations shall be made to the EPS Committee. Requests shall include proof of such need in accordance with [paragraph section A of this policy herein and follow the process outlined in sections B–D.](#)

Rationale

The language in sections B–E reflects the points before and after a PAKS is developed so that both the EPS Committee and board of directors can obtain, review, recommend, and make decisions at critical decision points.

Board of directors’ position

Endorses, consent agenda

EPP Motion 17

Move that Exam Development Policy 8 be amended as follows:

EDP 8 Changes in Examination Procedures or Format

Member boards shall be notified one year in advance of any change in the examination administration procedures or any change in examination format, [i.e., the general makeup of an examination as defined in the Exam Development Procedures Manual](#), that requires dissemination to applicants.

Rationale

This addition clarifies that member boards and applicants will have the benefit of one year’s notification and preparation in the event that changes in the general makeup of an examination are made.

Board of directors’ position

Endorses, consent agenda

EPP Motion 18

Move that Exam Development Policy 12 be deleted.

~~EDP 12 EPE and EPS Committee Membership Qualifications~~

~~The EPE and EPS Committees should include members of their current or past respective exam development committees.~~

Rationale

This committee makeup requirement has been placed in the *Bylaws* for consistency since all other committee makeup is addressed there. The committee makeup does not need to be reiterated in policy.

Board of directors’ position

Endorses, consent agenda

Committee on Law Enforcement (2 motions)

Law Enforcement Motion 1

Move that the Committee on Uniform Procedures and Legislative Guidelines be charged with incorporating the following amendment into *Model Law 130.10 A.1*:

130.10 General Requirements for Licensure

A. Eligibility for Licensure

To be eligible for licensure as a professional engineer or professional surveyor, an individual must meet all of the following requirements:

1. Be of good character and reputation [by acting ethically with integrity, honesty, trustworthiness, and accountability](#)
2. Satisfy the education criteria set forth by the board
3. Satisfy the experience criteria set forth by the board
4. Pass the applicable examinations set forth by the board
5. Submit five references acceptable to the board

Rationale

The recommended definition includes traits drawn from a study of various examples common to industry organizations.

Board of directors' position

Endorses, consent agenda

Law Enforcement Motion 2

Move that the Committee on Uniform Procedures and Legislative Guidelines be charged with incorporating the following amendments into *Model Rules 240.15 A.8*:

240.15 Rules of Professional Conduct

A. Obligations of Licensees to the Public

8. Licensees who have knowledge or reason to believe that any person or firm has violated any rules or laws applying to the practice of engineering or surveying [that involve a material discrepancy, error, or omission that may impact the health, safety, or welfare of the public](#) shall report it to the board, ~~may~~ [should](#) report it to appropriate legal [or regulatory](#) authorities, and shall cooperate with the board and those authorities as requested.

Rationale

The committee recommends the amended language to assist licensees in assessing the juncture in which it is appropriate to report to the board or certain authorities. The amended language also provides for scenarios in which a licensee should or must report such actions. Finally, the committee found adding regulatory authorities differentiates the types of bodies available for reporting.

Board of directors' position

Endorses, consent agenda

Committee on Licensure (10 motions)

Licensure Motion 1

Move that a position statement on experience reporting guidelines and definitions for professional surveying licensure be adopted as follows:

[PS 4.3 NCEES-Recommended Experience Reporting Guidelines and Definitions for P.S. Licensing](#)

[NCEES supports focused and guided experience prior to licensure with a clear and common method for reporting and evaluation. The guidelines and associated definitions in the NCEES publication *Professional Competency Profile for Initial Licensure as a Professional Surveyor* provide a common format for reporting that allows an applicant to demonstrate progressive surveying experience and a depth of knowledge across multiple categories. The format supports various educational and experiential backgrounds as well as areas of surveying practice. The professional profile format provides applicants, reviewers, and employers with a better understanding of the requirements for licensure and standards to determine competency.](#)

Rationale

The Committee on Licensure is proposing this position statement to establish support for member board use of the guidance publication *Professional Competency Profile for Initial Licensure as a Professional Surveyor*, developed this year by the committee. The publication is shown as **Appendix A** at the end of this report. The NCEES board of directors reviewed this document as part of the task force report at the board's May 2026 meeting.

Board of directors' position

Endorses, consent agenda

Licensure Motion 2

Move that PS 4.2 be amended as follows:

PS 4.2 NCEES-Recommended Experience Reporting Guidelines and Definitions for P.E. Licensing

NCEES supports focused and guided experience prior to licensure with a clear and common method for reporting and evaluation. The guidelines and associated definitions in the NCEES publication [Experience](#)

Record-Professional Competency Profile for Initial Licensure as a Professional Engineer provide a common format for reporting that allows an applicant to demonstrate progressive engineering experience and a depth of knowledge across multiple categories. The format supports various educational and experiential backgrounds as well as areas of engineering practice. The professional profile format provides applicants, reviewers, and employers with a better understanding of the requirements for licensure and standards to determine competency.

Rationale

The Committee on Licensure is proposing to revise the name of the referenced document to align with the term “professional competency profile” used by the IEA for a document with a similar function and purpose.

Board of directors’ position

Endorses, consent agenda

Licensure Motion 3

Move that the Committee on Uniform Procedures and Legislative Guidelines be charged with incorporating the following amendments into *Model Law* 110.20 J–K:

110.20 Definitions

- J. Signature—The term “Signature,” as used in this Act, shall mean a unique name, mark, or writing made by the professional engineer or professional surveyor with the intention of verifying or authenticating a document.
- Electronic or Digital Signature—The term “Electronic or Digital Signature,” as used in this Act, shall mean an electronic sound, a unique symbol, process, or secure digital code that uniquely identifies and authenticates the sender, attached to or logically associated with an electronically transmitted record electronic document and executed or adopted by a person the professional engineer or professional surveyor with the intent to sign the record of verifying or authenticating the document.
- K. Seal—The term “Seal,” as used in this Act, shall mean a symbol, or image, or list of information adopted by the jurisdiction and applied by the professional engineer or professional surveyor, representing that the professional is in responsible control of the sealed document.

Rationale

This modification clarifies the language concerning the definition and purpose of a seal, signature, and electronic or digital signature and incorporates language moved from *Model Rules* 240.20 H in Motion 4.

Board of directors’ position

Endorses, consent agenda

Licensure Motion 4

Move that the Committee on Uniform Procedures and Legislative Guidelines be charged with incorporating the following amendments into *Model Rules* 240.20 H–I:

240.20 Seal on Documents

- ~~H.~~ Drawings, reports, and documents that are signed using a digital signature must have an electronic authentication process attached to or logically associated with the electronic document. The digital signature must be
- ~~1.~~ Unique to the individual using it
 - ~~2.~~ Capable of verification
 - ~~3.~~ Under the sole control of the individual using it
 - ~~4.~~ Linked to a document in such a manner that the digital signature is invalidated if any data in the document is changed.
- ~~HH.~~ A digital signature that uses a process approved by the board will be presumed to meet the criteria set forth in Sections G and H above. Any hard copy printed from the transmitted electronic file shall bear the facsimile of the signature and seal and be a confirmation that the electronic file was not altered after the initial digital signing of the file. Any alterations to the file shall cause the facsimile of the signature to be voided.

Rationale

This modification removes language that has been determined to be related to the definition of electronic or digital sealing. Therefore, the language has been incorporated into changes proposed to *Model Law 110.20* concerning the definition and purpose of a seal, signature, and electronic or digital signature.

Board of directors' position

Endorses, consent agenda

Licensure Motion 5

Move that the Committee on Uniform Procedures and Legislative Guidelines be charged with deleting *Model Law 140.30*.

140.30 Issuance of Duplicate Certificates

~~A duplicate certificate of licensure or enrollment document to replace any certificate or card lost, destroyed, or mutilated may be issued subject to the rules of the board. A fee established by regulation shall be paid for each issuance.~~

Rationale

This modification removes language that has been determined to be an internal administrative process handled by individual jurisdictions and not necessary for inclusion in *Model Law*.

Board of directors' position

Endorses, consent agenda

Licensure Motion 6

Move that the Committee on Uniform Procedures and Legislative Guidelines be charged with incorporating the following amendments into *Model Rules 230.20 A.7*:

230.20 Experience

A. As a Professional Engineer

In evaluating experience that indicates to the board that the applicant may be competent to practice engineering, the following will be considered:

7. ~~Sales e~~Experience in sales must demonstrate that the application of engineering principles ~~were required and used in gaining the experience.~~

Rationale

This modification clarifies language related to experience in sales and aligns the format with other provisions in Section 230.20.

Board of directors' position

Endorses, consent agenda

Licensure Motion 7

Move that the Committee on Uniform Procedures and Legislative Guidelines be charged with incorporating the following amendments into *Model Rules 230.20 A.9–10*:

230.20 Experience

A. As a Professional Engineer

In evaluating experience that indicates to the board that the applicant may be competent to practice engineering, the following will be considered:

9. Experience may be gained in engineering research and-or design projects by members of an industry or government employees or by engineering faculty where the program is approved by the board members.
- ~~10. Experience may be gained in engineering research by industry or government employees.~~

Rationale

This modification streamlines language by combining two parallel sections concerning engineering research projects.

Board of directors' position

Endorses, consent agenda

Licensure Motion 8

Move that the Committee on Uniform Procedures and Legislative Guidelines be charged with incorporating the following amendments into *Model Rules* 230.20 B.10–11:

230.20 Experience

B. As a Professional Surveyor

In evaluating experience that indicates to the board that the applicant may be competent to practice surveying, the following will be considered:

10. Experience may be gained in surveying research projects by [members of a industry or government employees or by surveying faculty where the program is approved by the board members.](#)
- ~~11. Experience may be gained in surveying research by industry or government employees.~~

Rationale

This modification streamlines language by combining two parallel sections concerning surveying research projects.

Board of directors' position

Endorses, consent agenda

Licensure Motion 9

Move that the Committee on Uniform Procedures and Legislative Guidelines be charged with incorporating the following amendments into *Model Rules* 230.40 B.2 and D.2:

230.40 Examinations

B. Approval of Applicant for Engineering Examinations

1. NCEES Fundamentals of Engineering (FE) Examination
 - a. An individual applying to take the FE examination may register with NCEES directly to take the FE examination or, if required, apply to the board for admission to the FE examination.
2. NCEES Principles and Practice of Engineering (PE) Examination
 - a. ~~An individual will be permitted to sit for the PE examination upon satisfactorily fulfilling all requirements of the jurisdiction.~~ [An individual applying to take the PE examination may register with NCEES directly to take the PE examination.](#)

[. . .]

D. Approval of Applicant for Surveying Examinations

1. NCEES Fundamentals of Surveying (FS) Examination
 - a. An individual applying to take the FS examination may register with NCEES directly to take the FS examination or, if required, apply to the board for admission to the FS examination.
2. NCEES Principles and Practice of Surveying (PS) Examination [and Public Land Survey System \(PLSS\) Examination](#)
 - a. ~~An individual will be permitted to take the PS examination upon satisfactorily fulfilling all requirements of the jurisdiction, which may include additional exams referenced in Section 230.40 C.2.~~ [An individual applying to take the PS or PLSS examination may register with NCEES directly to take the PS or PLSS examination.](#)

[. . .]

Rationale

This modification prioritizes the exam registration process of decoupling for the PE, PS, and PLSS exams, which is the current exam process for a significant number of jurisdictions that allow individuals to take these exams before completing experience requirements.

Board of directors' position

Endorses, consent agenda

Licensure Motion 10

Move that the Committee on Uniform Procedures and Legislative Guidelines be charged with incorporating the following amendments into *Model Law* 130.10 B.2.a(2):

130.10 General Requirements for Licensure

B. Engineering

2. Licensure as a Professional Engineer

a. Initial Licensure as a Professional Engineer

[. . .]

(2) Examination Requirements

(i) An individual seeking licensure as a professional engineer shall take and pass the NCEES Fundamentals of Engineering (FE) examination and the NCEES Principles and Practice of Engineering (PE) examination, and any jurisdiction-specific examination.

(ii) An individual with an earned doctoral degree in engineering acceptable to the board shall take and pass the PE examination and any jurisdiction-specific examination but will not be required to take and pass the FE examination.

Rationale

This addition provides for a modified pathway for licensure for engineering applicants with a doctoral degree in engineering. This pathway recognizes the advanced education and training required to obtain a doctorate in engineering and does not require taking and passing the FE exam, which is focused on assessment for recent baccalaureate graduates. The PE exam and any jurisdiction-specific examination would still be required.

Board of directors' position

Does not endorse, non-consent agenda

Committee on Member Board Administrators (4 motions)

MBA Motion 1

Move that a Special Committee on Bylaws be charged with incorporating the following amendments into the *Bylaws*:

Section 4.02 Board Membership. The Board of Directors shall consist of the President, the President-Elect, the Immediate Past President, the Treasurer, ~~and~~ the four zone Vice Presidents (one from each zone), and the Member Board Executive.

Section 4.03 Officers. Officers of the Council shall be the President, the President-Elect, the Immediate Past President, the Treasurer, the four zone Vice Presidents (one from each zone), the Member Board Executive, and the Chief Executive Officer as the Secretary.

Section 4.04 Elections and Terms of Office. The President-Elect shall be elected by the Council at each Annual Business Meeting in the manner prescribed in the *Bylaws*. The President-Elect shall serve the Council for a period of three years. The first year shall be as President-Elect. The second year, without further election, the President-Elect shall become President, holding that office until a successor has been installed. The third year, without further election, the President shall become Immediate Past President. Any Member elected to the office of President-Elect shall be eligible to serve as President-Elect, President, and Immediate Past President, with full authority of the offices and board privileges. Past Presidents shall be ineligible for reelection as President-Elect of the Council.

The Treasurer shall be elected at the Annual Business Meeting every three years in the manner prescribed in the *Bylaws*. Treasurers shall not be eligible for reelection to the same office until at least one full term has elapsed. For the office of Treasurer, a partial term served shall not be considered a term for term-limit purposes.

Vice Presidents shall be elected at their respective Zone Interim Meeting every two years in the manner prescribed in the *Bylaws*. Vice Presidents from the Northeast and Southern Zones shall be elected in odd numbered years. Vice Presidents from the Central and Western Zones shall be elected in even-numbered years. Vice Presidents shall not be eligible for reelection to the same office until at least one full term has elapsed. For the office of Vice President, a partial term served shall not be considered a term for term-limit purposes.

The Member Board Executive shall be elected each year in the manner prescribed in the *Bylaws*.

New members of the Board of Directors shall assume their duties at the conclusion of the Annual Business Meeting. Board members may continue to serve until the conclusion of the term of office to which they were elected even if their terms with Member Boards have ended.

Section 4.05 Qualifications. Any Member who is a citizen of the United States and a member of a Member Board sometime during the calendar year in which the nomination occurs is eligible to hold an elective office. Associate Members are not eligible to serve on the NCEES Board of Directors, [except as the Member Board Executive](#).

To be eligible for the office of President-Elect, a person shall be a licensed engineer or surveyor, shall have been a Member at least three years, and shall have attended at least two NCEES Annual Business Meetings.

Members of the current Board of Directors whose term on their Member Board has expired may run for President-Elect if

- They have obtained emeritus standing within the Council; and
- They have the approval of their Member Board; and
- It is their zone's rotation to elect a President-Elect; and
- They have been nominated by the zone.

The President-Elect shall not be from the same zone as the President.

To be eligible for the office of Treasurer, a person shall be a licensed professional engineer, licensed professional surveyor, or public member.

To be eligible for the office of Vice President, a person shall be a licensed professional engineer or surveyor and shall be from the zone that elects them.

[To be eligible for the office of Member Board Executive, a person shall be a current employee of a Member Board and designated by the Member Board as its lead administrative official.](#)

Section 4.06 Vacancies. If a vacancy occurs in the office of President, the President-Elect shall succeed to the office of President for the completion of that term and subsequently serve the full one-year term that they were originally elected to serve as President. A vacancy in the office of President-Elect shall remain unfilled until the next NCEES Annual Business Meeting. At that time, the Council will elect a President from the zone of the vacant President-Elect position.

A vacancy in the office of Immediate Past President shall be filled by the most recent available Past President.

A vacancy in the office of Treasurer shall be filled by the Board of Directors within 30 days; the selected individual shall fill the position until an election for a new full-term Treasurer is held at the next Annual Business Meeting.

A vacancy in the office of a Vice President shall be filled by that zone's Assistant Vice President.

[A vacancy in the office of Member Board Executive shall be filled by the chair of the Committee on Member Board Executives, or if that person is unable to serve, a selected qualified member of that committee shall be appointed by the chair of the Committee on Member Board Executives.](#)

Appointments by the Board of Directors shall be made in accordance with the required qualifications and limitations for duly elected members of the Board of Directors.

A quorum of the Board of Directors for filling of vacancies shall consist of six members except in the event of two vacancies, when five shall constitute a quorum.

Section 5.05 Member Board Executive. [The Member Board Executive shall fully participate in all discussions and presentations at the Board of Directors meetings. Further, they shall bring forward issues identified and of concern to NCEES, Member Boards, and member board executives, as well as strategic initiatives for the betterment and advancement of NCEES. The Member Board Executive is a nonvoting member of the Board of Directors.](#)

Section 7.12 Committee on Member Board Administrators. The Committee on Member Board Administrators shall consist of a chair, who shall be a member board administrator; at least two member board administrators from each zone, [if available](#); and two current Members or Emeritus Members. The committee shall arrange for the conference of administrators at the Annual Meeting and Interim Meetings of the NCEES zones. Throughout the year, the committee shall strive to provide close cooperation between administrators and to facilitate and assist any efforts by the Member Boards in addressing licensure processes and practices.

Section 11.01 Nominations. A nomination for the office of President-Elect shall be presented to the Board of Directors by the respective zone Vice President as voted on by the respective zone at its Zone Interim Meeting. The order of rotation for President-Elect shall be Northeast Zone, Central Zone, Southern Zone, and Western Zone.

Member Boards may submit nominations for qualified Treasurer candidates in the third year of the outgoing Treasurer's term. These nominations shall be filed with the Chief Executive Officer not later than 60 days prior to the opening of the Annual Business Meeting.

[Nominations for the Member Board Executive position shall rotate among zones as follows: Northeast Zone, Central Zone, Southern Zone, Western Zone. If a zone does not present one or more nominees in its designated year, the opportunity will move to the next zone in rotation, but at no time will a zone have back-to-back nominations. Nominations may be made by a Member Board, a member board executive, or self-nomination.](#)

Any Delegate shall have the privilege of making nominations for President-Elect and Treasurer from the floor. Such nominees from the floor must meet the requirements set out in Section 4.05 and be seconded by at least four Member Boards.

Section 11.03 Voting. All elections shall be by ballot at the Annual Business Meeting [unless otherwise stipulated by the Bylaws](#). All elections shall be by a majority of votes cast unless otherwise stipulated by the *Bylaws*.

Section 11.05 Election of Member Board Executive. [Nominations for the Member Board Executive position must be submitted to the Chief Executive Officer no later than March 31 for a June 1 election by email ballot. The member board executive of each Member Board may cast a vote.](#)

Rationale

Following extensive research included in this report, the MBA Committee determined that there is ample national data and member board support to add an MBA-elected member to the NCEES board of directors. To address prior member board concerns regarding a perceived conflict of interest, the MBA Committee chose to move forward with this position as a nonvoting position but emphasized that this board of directors position would have all other rights and privileges of the existing board of directors. Also, to address other prior concerns of member boards, the committee chose to provide thorough details for the creation of such a board of directors position, which are included in the proposed *Bylaws* amendments. The 69 member boards that compose the NCEES membership bring a substantial pool of highly qualified MBAs. Their collective knowledge, strategic perspective, and demonstrated advocacy experience would provide meaningful value when brought forward by an individual elected to fill the Member Board Executive position on the NCEES board of directors.

The committee has used the term "Member Board Executive" in this motion in anticipation of adoption of *Bylaws* Motions 10–15, which relate to changing "member board administrator" to "member board executive" in the *Bylaws*.

Board of directors' position

Does not endorse, non-consent agenda

MBA Motion 2

Move that the Committee on Uniform Procedures and Legislative Guidelines be charged with incorporating the following amendments into *Model Law 120.80 A–B*:

120.80 Records and Reports

- A. The board shall keep a record of its proceedings. The board shall also keep a record of all applications for licensure [\[insert record retention policy\]](#), which shall show all of the following:
1. The name, date of birth, and physical address of each applicant
 2. The date of application
 3. The place of business of the applicant
 4. Educational and other qualifications of the applicant
 5. Whether or not an examination was required
 6. Whether or not the applicant was rejected
 7. Whether or not a license was granted
 8. The date of the action by the board
 9. A declaration under penalty of perjury from each applicant that they will abide by the statutes and rules prescribed by the board, with the declaration becoming part of their application for licensure
 10. Any other information deemed necessary by the board
- B. The board shall also keep a record of all applications of firms for a certificate of authorization [\[insert record retention policy\]](#), which shall show all of the following:
1. The name, date of formation, and business address of each applicant
 2. The date of application
 3. The name, physical address, and license number of the managing agent
 4. Whether or not the applicant was rejected
 5. Whether or not a certificate of authorization was granted
 6. The date of the action by the board
 7. A declaration under penalty of perjury from an officer and managing agent, if the officer is not the managing agent, that the applicant will abide by the statutes and rules prescribed by the board, with the oath becoming a part of its application for a certificate of authorization
 8. Any other information deemed necessary by the board

Rationale

This revision to the *Model Law* provides guidance to member boards who wish to include a prescribed time period for records retention that aligns with their state’s record retention policy.

Board of directors’ position

Endorses, consent agenda

MBA Motion 3

Move that the Committee on Uniform Procedures and Legislative Guidelines be charged with incorporating the following amendments into *Model Rules 230.60 D*:

230.60 Applications

- D. Disposition of Applications
Applications may be approved, deferred for further information (such as additional experience, questionable references, or other reasons), or denied.
1. Approved applications—When an application is approved by the board showing that the applicant has met all requirements for licensure or certification required by the licensure act, the applicant shall be granted licensure or certification with notification by the board.
 2. Deferred applications—Applications deferred for any reason shall be retained until such date as a proper remedy is presented or until [\[insert deadline for responding to board’s inquiry\]](#).
 3. Denied applications—When an application is denied by the board, it shall be kept on file ~~for at least one year before being destroyed~~ [\[insert record retention policy\]](#).

Rationale

This revision to the *Model Rules* provides guidance to member boards who wish to include a prescribed time period for records retention that aligns with their state’s record retention policy. The “one-year” language should not be specified in the *Model Rules*.

Board of directors' position

Endorses, consent agenda

MBA Motion 4

Move that NCEES staff create a committee impact award to recognize individuals whose contribution to an NCEES standing committee or task force resulted in a significant, tangible impact in support of the NCEES mission and that staff present the award criteria and guidelines to the board of directors for approval prior to implementation. The award is intended to be offered annually to honor exceptional outcomes, leadership, and innovation, rather than length of service.

Rationale

This addition to the NCEES service awards provides an opportunity for all NCEES committee members to be recognized for mission advancement, significant contributions, innovation and problem solving, and leadership as well as initiative, collaboration and engagement, tangible outcomes, sustained or transferable value, and professional conduct. This award would not be focused on years of service to NCEES. Many member boards have term limits for board members, and they may not have the opportunity to serve more than a few years. However, they should be recognized for their impact. The same is true for other committee members; they may only serve a short period of time but may have made a significant impact.

Board of directors' position

Endorses, consent agenda

Committee on Uniform Procedures and Legislative Guidelines (13 motions)

JPLG Motion 1

Move that *Model Rules* 220.10 C be amended as follows:

220.10 Board Operations

C. Rules of Order

~~The latest edition of *Roberts Rules of Order, Newly Revised* shall govern the normal proceedings of the board. The board shall adopt written operating procedures governing the conduct of meetings of the board and its committees.~~ Exceptions include hearings that may be disciplinary in nature.

Rationale

The UPLG Committee reviewed the charge and determined that reference to *Robert's Rules of Order, Newly Revised* was unnecessary. In its current state, *Robert's Rules* is over 700 pages and can be unwieldy for boards to follow. This amendment allows boards the flexibility to adopt their own written procedures, which could include *Robert's Rules* or any simpler systems.

Board of directors' position

Endorses, consent agenda

JPLG Motion 2

Move that *Model Rules* 230.20 A be amended as follows:

230.20 Experience

A. As a Professional Engineer¹

In evaluating experience that indicates to the board that the applicant may be competent to practice engineering, the following will be considered:

1. Experience must be progressive on engineering projects and must demonstrate an increasing quality and responsibility. Experience must be obtained in accordance with *Model Law* 130.10.
2. Only work of an engineering nature that follows graduation from a program that meets the criteria set forth in *Model Law* 130.10 B.2.a(1) is acceptable.
3. A graduate degree that is used to satisfy education requirements cannot be applied for experience credit toward licensure. To be eligible for experience credit, graduate degrees shall be relevant to the applicant's area of professional practice. Experience credit for a graduate degree cannot be earned concurrently with work experience credit.
4. Experience must be obtained in compliance with the licensure act.

5. Experience gained in the armed services must be of a character equivalent to that which would have been gained in the civilian sector doing similar work.
6. Experience should be gained under the supervision of a licensed professional engineer; if it is not, an explanation must be made showing why the experience should be considered acceptable. Experience gained under the technical supervision of an unlicensed individual may be considered if the appropriate credentials of the unlicensed supervisor are submitted to the board.
7. For each employment period used as qualifying experience, at least one individual familiar with the applicant's experience for that period must be identified.
78. Sales experience must demonstrate that engineering principles were required and used in gaining the experience.
89. Teaching experience must be in engineering or engineering-related courses at a junior-, senior-, or graduate-level in a college or university offering an engineering or engineering technology program that is approved by the board.
910. Experience may be gained in engineering research and design projects by members of an engineering faculty where the program is approved by the board.
101. Experience may be gained in engineering research by industry or government employees.
112. Experience must have been gained by the time of the application.
123. Experience in construction must demonstrate the application of engineering principles.
134. Experience must include demonstration of a knowledge of engineering mathematics, physical and applied science, properties of materials, and the fundamental principles of engineering design.
145. Experience must include demonstration of the application of engineering principles in the practical solution of engineering problems.
156. The board may deem professional experience acquired by applicants outside the United States to be equivalent to the minimum board requirements established by regulations for professional experience in that jurisdiction.

¹ Experience may be summarized as shown in Appendix A, Suggested Guidelines for Evaluating Progressive Engineering Experience. Appendix A is for reference only, and the language should not be adopted into the board rules.

Rationale

This addition makes it clear that the experience record requires the identity of a person, or persons, with direct knowledge of what occurred during each employment period.

Board of directors' position

Endorses, consent agenda

UPLG Motion 3

Move that *Model Rules* 230.60 A.4 be amended as follows:

230.60 Applications

A. Application Process

4. It is the responsibility of the applicant to supply correct contact information for all references and ~~to be sure individuals used to verify experience.~~ The applicant must ensure that the references and experience verifications are supplied as requested. If a reference or individual verifying experience fails to respond, this could delay the processing of an application either until a reply is obtained or another reference is given.

Rationale

In addressing Charges 2 and 4, the committee determined that this change is also needed to incorporate verifications.

Board of directors' position

Endorses, consent agenda

UPLG Motion 4

Move that *Model Rules 230.20 A.6* be amended as follows:

230.20 Experience

A. As a Professional Engineer

In evaluating experience that indicates to the board that the applicant may be competent to practice engineering, the following will be considered:

6. Experience should be gained under the supervision [or mentorship](#) of a licensed professional engineer; if it is not, an explanation must be made showing why the experience should be considered acceptable. Experience gained under the technical supervision of an unlicensed individual may be considered if the appropriate credentials of the unlicensed supervisor are submitted to the board.

Rationale

This modification provides a pathway for certifying acceptable experience for certain individuals who are gaining qualifying experience in workplace situations where P.E. supervisors are not available within the applicant's organization.

Board of directors' position

Endorses, consent agenda

UPLG Motion 5

Move that *Model Rules 230.20 B* be amended as follows:

230.20 Experience

B. As a Professional Surveyor²

In evaluating experience that indicates to the board that the applicant may be competent to practice surveying, the following will be considered:

1. Experience must be progressive on surveying projects and must demonstrate an increasing quality and responsibility. Experience must be obtained in accordance with *Model Law 130.10*.
2. Experience must be obtained in compliance with the licensure act.
3. Experience gained in the armed services must be of a character equivalent to that which would have been gained in the civilian sector doing similar work.
4. Experience should be gained under the supervision of a licensed professional surveyor or, if not, an explanation must be made showing why the experience should be considered acceptable. Experience gained under the technical supervision of an unlicensed individual may be considered if the appropriate credentials of the unlicensed supervisor are submitted to the board.
5. [For each employment period used as qualifying experience, at least one individual familiar with the applicant's experience for that period must be identified.](#)
56. Teaching experience must be in surveying or surveying-related courses at a junior-, senior-, or graduate-level in surveying or surveying-related courses approved by the board.
67. Experience related to property conveyance and/or boundary line determination must be demonstrated.
78. Experience in the technical field aspects of the profession must be demonstrated.
89. Experience must have been gained by the time of the application.
910. Experience must include demonstration of the application of surveying principles in the practical execution of surveying tasks.
101. Experience may be gained in surveying research projects by members of a surveying faculty where the program is approved by the board.
112. Experience may be gained in surveying research by industry or government employees.
123. The board may deem professional experience acquired by applicants outside the United States to be equivalent to the minimum board requirements established by regulations for professional experience in that jurisdiction.

² Experience may be summarized as shown in Appendix B, Suggested Guidelines for Evaluating Progressive Surveying Experience. Appendix B is for reference only, and the language should not be adopted into the board rules.

Rationale

This addition makes it clear that the experience record requires the identity of a person, or persons, with direct knowledge of what occurred during each employment period.

Board of directors' position

Endorses, consent agenda

UPLG Motion 6

Move that *Model Rules 230.20 B.4* be amended as follows:

230.20 Experience

B. As a Professional Surveyor

In evaluating experience that indicates to the board that the applicant may be competent to practice surveying, the following will be considered:

4. Experience should be gained under the supervision or mentorship of a licensed professional surveyor or, if not, an explanation must be made showing why the experience should be considered acceptable. Experience gained under the technical supervision of an unlicensed individual may be considered if the appropriate credentials of the unlicensed supervisor are submitted to the board.

Rationale

This modification provides a pathway for certifying acceptable experience for certain individuals who are gaining qualifying experience in workplace situations where P.S. supervisors are not available within the applicant's organization.

Board of directors' position

Endorses, consent agenda

UPLG Motion 7

Move that *Model Rules 230.30 A* be amended as follows:

230.30 References

A. For licensure an applicant must submit:

1. ~~As a professional engineer, or professional surveyor, an applicant must submit a minimum of five references, three of whom shall be professional engineers, professional surveyors, or other individuals deemed acceptable to the board, who have personal knowledge of the applicant's engineering or surveying experience. In addition, for each employment period, individuals familiar with the applicant's experience for that period must be identified. Engineering applicants must have professional engineer references, and surveying applicants must have professional surveyor references. A minimum of three of the references shall be professional engineers.~~
2. As a professional surveyor, a minimum of five references who have personal knowledge of the applicant's surveying experience. A minimum of three of the references shall be professional surveyors.

Rationale

The Committee on Licensure motion adopted by the Council at the 2025 annual meeting charged the UPLG Committee with moving language from *Model Rules 230.30 References* to *Model Rules 230.20 Experience* to make it clear that the experience record requires the identity of a person or persons with direct knowledge of what occurred during each employment period.

An additional Committee on Licensure motion adopted by the Council at the 2025 annual meeting charged UPLG with incorporating amendments into *Model Rules 230.30 A* to more clearly state the expectations for and qualifications of references for engineers and surveyors. This reordering of language accomplishes that clarification.

Board of directors' position

Endorses, consent agenda

UPLG Motion 8

Move that *Model Rules* 230.40 A be amended as follows:

230.40 Examinations

A. Classification of Engineering Examinations

1. This jurisdiction shall ~~provide~~require the following ~~examinations~~:

- ~~a.~~ NCEES Fundamentals of Engineering (FE) examination—The examination consists of subject matters in the fundamentals of engineering.
- ~~b.~~ NCEES Principles and Practice of Engineering (PE) examination—The examination consists of subject matters in applied engineering.

2. This jurisdiction may ~~provide~~require the following ~~examinations~~:

- ~~a.~~ Jurisdictional examinations—The examinations may include jurisdiction laws, procedures, and standards for the practice of engineering.

Rationale

These changes match the general language and format of *Model Rules* 230.40 A to 230.40 C and make it clear that NCEES provides all examinations other than jurisdictional ones.

Board of directors' position

Endorses, consent agenda

UPLG Motion 9

Move the *Model Rules* 230.40 H be amended as follows:

230.40 Examinations

H. Instructions for Examinees

1. Instructions provided prior to each examination will declare an examination to be open- or closed-book. Instructions will communicate what materials are allowed in the examination room in accordance with established NCEES policy.
2. Failure to Attend an Examination
 - a. An applicant who fails to attend an examination for which the applicant has been scheduled will forfeit the fee paid for the exam, except in the case of illness, death in the family, or ~~military deployment~~ receipt of official military orders that prevent attendance, including but not limited to deployment, reassignment, or mandatory training. Refunds, if any, will be determined by NCEES or jurisdictional policies.
 - b. Failure of an applicant to attend an examination for which the applicant has been scheduled to attend does not count as a failure of the examination.

Rationale

Many military members get orders other than deployments that may make attending an already scheduled examination problematic. This language recognizes these possibilities and provides members of the military additional rationales for postponing an examination.

Board of directors' position

Endorses, consent agenda

UPLG Motion 10

Move that *Model Rules* 240.30 G be amended as follows:

240.30 Continuing Professional Competency (CPC)

G. Exemptions

A licensee may be exempt from the continuing professional competency requirements for one of the following reasons:

1. New licensees by way of examination or comity shall be exempt for their first renewal period.
2. A licensee serving on temporary active duty in the armed forces of the United States for a period of time exceeding 120 consecutive days in a year shall be exempt from obtaining the PDHs required during that renewal period.

3. Licensees experiencing physical disability, illness, or other extenuating circumstances may apply for an exemption or an extension of time to obtain the credits, subject to the review and approval of the board. Supporting documentation must be furnished to the board.
4. Licensees who ~~list their occupation as “Retired” or “Inactive” on the board approved renewal form and who further certify that they are no longer receiving any remuneration from providing professional engineering or surveying services shall be exempt from the PDHs required~~ have been granted Professional Engineer, Retired; Professional Surveyor, Retired; or Inactive status.

Rationale

The UPLG Committee reviewed the motion from the Committee on Licensure adopted at the 2025 annual meeting. Rather than relying on listings on a renewal application by the licensees (which would not occur after the first renewal period), this change grants this exemption to those individuals who have been granted Retired or Inactive status.

Board of directors’ position

Endorses, consent agenda

UPLG Motion 11

Move that *Model Rules* 240.30 I be amended as follows:

240.30 Continuing Professional Competency (CPC)

I. Requirements for Renewal

To renew a license, an applicant must meet either one of the following:

1. ~~The requirements of the NCEES CPC Standard~~
- ~~2. The requirements of [insert jurisdiction name]~~
2. The requirements of the NCEES CPC Standard
3. The requirements of the licensee’s jurisdiction of residence, if that jurisdiction’s CPC requirements are substantially equivalent to the NCEES CPC Standard.

Rationale

The edits shown are the edits approved at the 2025 annual meeting with a few exceptions: 1) “and Audit” is not included in the paragraph title for simplicity, 2) the first and second options are swapped to place the jurisdiction’s requirement first, and 3) the end notice that one of the requirements must be met was removed to avoid redundancy with the first sentence.

Board of directors’ position

Endorses, consent agenda

UPLG Motion 12

Move that *Model Law* 110.20 S be amended as follows:

110.20 Definitions

- S. Inactive Status—Licensees who are not engaged in engineering or surveying practice that require licensure in this jurisdiction may be granted inactive status. No licensee granted inactive status may practice or offer to practice engineering or surveying in this jurisdiction unless otherwise exempted in this Act.

Rationale

This modification corrects the omission of surveying in the second sentence.

Board of directors’ position

Endorses, consent agenda

UPLG Motion 13

Move that *Model Rules* 230.60 E be amended as follows:

230.60 Applications

E. Licensure by Comity

1. The board is authorized to review and evaluate the application of a comity applicant to determine if the applicant meets or exceeds the criteria to be licensed as a professional engineer or professional surveyor as defined in Section 130.10 of the *Model Law*.
2. [The board is authorized to review and evaluate the application of a comity applicant listed on the international register of an authorized member of the International Professional Engineers Agreement \(IPEA\) or the Asia Pacific Economic Cooperation \(APEC\) Engineers Agreement and may issue a license without further examination except as required to evaluate the applicant's knowledge of statutes, rules, and other requirements unique to this jurisdiction.](#)
23. The board administrator is authorized to review and evaluate the application of a comity applicant to determine if the applicant meets or exceeds the criteria of a Model Law Engineer or Model Law Surveyor designated by NCEES. If the applicant meets or exceeds these requirements, the board administrator may issue a contingent license authorizing that individual to offer or provide engineering or surveying services in this jurisdiction. A list of all engineers issued contingent licenses will be placed on the agenda of the next meeting of the board for formal approval by the board. A list of all surveyors who have been issued contingent licenses and who have passed the appropriate jurisdiction-specific examination will be placed on the agenda of the next meeting for formal approval by the board.

Rationale

Language in *Model Law* 130 B.2.b.1 already gives boards the authority to license individuals who hold a license in a foreign country. UPLG feels this addition is more appropriate to include in *Model Rules*.

Board of directors' position

Endorses, consent agenda

Structural Practice Task Force (6 motions)

SPTF Motion 1

Move that the Committee on Uniform Procedures and Legislative Guidelines be charged with incorporating the following amendment into *Model Law* 110.20 A.3:

110.20 Definitions

A. Professional Engineer [. . .]

3. Practice of Engineering—The term “Practice of Engineering,” as used in this Act, shall mean any service or creative work requiring engineering education, training, and experience in the application of engineering principles and the interpretation of engineering data to engineering activities, including the engineering design of buildings, structures, [significant structures](#), products, machines, processes, and systems, that potentially impact the health, safety, and welfare of the public.
[. . .]

Rationale

Adding “significant structures” clarifies that engineering oversight is required for large or critical constructed works beyond traditional buildings and structures whose design and performance could impact the health, safety, and welfare of the public.

Board of directors' position

Endorses, consent agenda

SPTF Motion 2

Move that the Committee on Uniform Procedures and Legislative Guidelines be charged with incorporating the following amendment into *Model Law* 110.20:

110.20 Definitions

[T. Significant Structure—The term “Significant Structure,” as used in this Act, shall mean a building or other structure that poses a substantial hazard to human life in the event of its failure. Engineering practice](#)

associated with these generally requires consideration beyond routine specifications, manuals, and guidelines; advanced/complex analyses and advance testing (e.g., wind tunnel testing, non-linear or dynamic time history analyses) to understand their in-service performance; unique details; unique construction requirements; and/or specialized condition inspection and maintenance requirements to assure their safety. The following are types of Significant Structures:

1. Buildings and other structures that are designated as essential facilities:
 - a. Buildings having emergency surgery or emergency treatment facilities
 - b. Fire, rescue, ambulance, and police stations and emergency vehicle garages
 - c. Designated earthquake, hurricane, or other emergency shelters
 - d. Designated emergency preparedness, communication and operations centers, and other facilities required for emergency response
 - e. Power-generating stations, water treatment facilities for potable water, wastewater treatment facilities, and other public utility facilities, including those required for emergency response
 - f. Aviation control towers, air traffic control centers, and emergency aircraft hangars; buildings and other structures having critical national defense functions
 - g. Water storage facilities and pump structures required to maintain water pressure for fire suppression
2. Buildings and other structures representing a substantial hazard to human life in the event of structural failure:
 - a. Buildings and other structures whose primary occupancy is public assembly with an occupant load greater than 300
 - b. Buildings and other structures containing elementary school, secondary school, or day-care facilities with an occupant load greater than 250
 - c. Buildings and other structures containing adult education facilities, such as colleges and universities, with an occupant load greater than 500
 - d. Institutional care facilities, detoxification facilities, nursing homes, and psychiatric hospitals (where residents are incapable of self-preservation) with an occupant load of five or more resident care recipients
 - e. Correctional centers, detention centers, jails, prerelease centers, prisons, and reformatories
 - f. Buildings and other structures containing quantities of toxic or explosive materials that are sufficient to pose a threat to the public if released
 - g. Any other building or structure with an occupant load greater than 5,000
3. Other buildings and structures include the following:
 - a. Buildings that are four stories or more in height and are normally occupied by people or that are over 45 feet in height above the lowest adjacent grade
 - b. Structures exceeding 100 feet in height above average ground level
 - c. Buildings that have a covered gross area of more than 200,000 square feet
 - d. Piers and wharves that have a surface area greater than 10,000 square feet
 - e. Any building that is designed using nonlinear time history or with special seismic energy dissipation systems
 - f. Buildings and other structures with high lateral loadings including the following:
 - i. Those subjected to ultimate design 3-second wind gust speeds equaling or exceeding wind speeds corresponding to approximately a 3 percent probability of exceedance in 50 years
 - ii. Those that are in Seismic Design Category D and above
4. Bridges that require advanced levels of analysis or represent a substantial hazard to human life in the event of failure, including but not limited to the following:
 - a. Bridge spans longer than 300 feet
 - b. Bridges with aero-elastic instability or aero-elastic phenomena, those that require wind tunnel testing, or those designed for blast loading
 - c. Bridge spans that are cable-stayed or suspension type or movable

Rationale

The task force recommends that this definition be added to language in the *Model Law* for jurisdictions that would like to adopt a structural engineering licensing model with some practice restrictions. The task force recognizes that many jurisdictions within NCEES will not require that certain types or categories of structures be designed only by structural engineers.

Board of directors' position

Endorses, consent agenda

SPTF Motion 3

Move that the Committee on Uniform Procedures and Legislative Guidelines be charged with incorporating the following amendment into *Model Law* 110.20 A.3:

110.20 Definitions

A. Professional Engineer [. . .]

- 3. Practice of Engineering—The term “Practice of Engineering,” as used in this Act, shall mean any service or creative work requiring engineering education, training, and experience in the application of engineering principles and the interpretation of engineering data to engineering activities, including the engineering design of buildings, structures, products, machines, processes, and systems, that potentially impact the health, safety, and welfare of the public.

The services may include, but not be limited to, providing planning, studies, designs, design coordination, drawings, specifications, [condition assessment and evaluation of structures](#), and other technical submissions; teaching engineering design courses; commissioning of engineered systems; performing surveying that is incidental to the practice of engineering; and reviewing construction or other design products for the purposes of monitoring compliance with drawings and specifications related to engineered works.

[. . .]

Rationale

Recent structural failures demonstrate that condition assessment and evaluation are high-risk activities requiring advanced engineering judgment rather than routine or special inspection. In the task force’s opinion, construction commissioning, construction oversight, and routine inspections do not routinely require engineering judgment (see table below). Condition assessment and evaluation of structures, in contrast, involve interpreting deterioration, assessing load paths and capacity, and making structural decisions under in-service demands that directly affect public safety. While most jurisdictions already include evaluation within their engineering practice definitions, many do not explicitly reference condition assessment, creating inconsistency and gaps in public protection. This proposed change clarifies when P.E. involvement is required.

Activity	Typical responsible personnel	Degree of engineering judgement required	Risk to health and safety of public if not done properly
Construction oversight	Contractors and inspectors	Low	Moderate
System commissioning	Contractors and agencies	Low	Low
Routine inspections	(Certified) Inspectors	Medium	Low to moderate
Condition assessment and evaluation	Licensed engineers	High	High to severe

Board of directors’ position

Endorses, consent agenda

SPTF Motion 4

Move that the Committee on Uniform Procedures and Legislative Guidelines be charged with incorporating the following amendments into *Model Law* Appendix D 130.10 B.3.a(1):

Appendix D Model Language for Member Boards that License Structural Engineers

130.10 General Requirements for Licensure

B. Engineering

- 3. Licensure as a Professional Structural Engineer
 - a. Initial Licensure as a Professional Structural Engineer

An applicant who presents evidence of meeting the applicable education, examination, and experience requirements as described below shall be eligible for licensure as a professional structural engineer.

 - (1) Education Requirements
 - (a) An individual seeking licensure as a professional structural engineer shall possess one or more of the following education qualifications:

- (i) A degree in engineering from an EAC/ABET-accredited bachelor's program
 - (ii) A degree in engineering from an EAC/ABET-accredited master's program
 - (iii) A bachelor's, master's, or doctoral degree in engineering from a non-EAC/ABET-accredited program. This individual's education must be shown to meet the NCEES *Engineering Education Standard*.
- (b) ~~The degree, or degrees, must include a minimum of 18 semester (27 quarter) hours of structural analysis and design courses and at least 9 of the semester (14 quarter) hours must be structural design classes. The individual shall have passed courses in the analysis, behavior, and design of structural elements and systems. The required coursework may be obtained from a combination of any of the following levels of education: bachelor's, master's, or doctoral degree or their equivalent. The courses must include a minimum of 18 semester (27 quarter) hours and may include, but not be limited to, the following:~~
- ~~(i) Structural analysis courses, such as determinate and indeterminate structures and finite element methods~~
 - ~~(ii) Structural design courses, such as structural steel, reinforced concrete, prestressed concrete, foundation, masonry, and wood engineering~~
 - ~~(iii) Courses such as mechanics (statics and dynamics), mechanics of materials, properties of materials, and soil mechanics shall not be included in the minimum 18 semester hours (27 quarter) hours.~~

Rationale

The current model language is vague on what is considered “structural analysis and design courses.” The task force’s recommendation is to explicitly indicate what type of courses meet, or do not meet, this educational requirement. Furthermore, the task force recommends clarifying that the required coursework can be achieved from a combination of bachelor’s, master’s, or doctoral coursework.

Board of directors’ position

Endorses, consent agenda

SPTF Motion 5

Move that the Committee on Uniform Procedures and Legislative Guidelines be charged with incorporating the following amendments into *Model Law Appendix D 130.10 B.3.a(3)*:

Appendix D Model Language for Member Boards that License Structural Engineers

130.10 General Requirements for Licensure

B. Engineering

3. Licensure as a Professional Structural Engineer

a. Initial Licensure as a Professional Structural Engineer

[. . .]

(3) Experience Requirements

An individual seeking licensure as a professional structural engineer shall present evidence of completing one of the following:

- (a) Four years of acceptable structural engineering experience after confirmation of a bachelor of science degree in an engineering program accredited by EAC/ABET
- (b) Three years of acceptable structural engineering experience after confirmation of a bachelor of science degree in engineering from an EAC/ABET-accredited engineering program and a master's degree in engineering ~~that includes at least 6 semester (9 quarter) hours of structural engineering (in addition to the 18 hours noted above). The course of study for the master's degree shall include a minimum of 12 semester (18 quarter) hours of structural analysis, behavior, or design courses.~~
- (c) Three years of acceptable structural engineering experience after confirmation of a master's degree in engineering from an EAC/ABET-accredited engineering program ~~that includes at least 6 semester (9 quarter) hours of in~~ structural engineering ~~(in addition to the 18 hours noted above)~~
- (d) Two years of acceptable structural engineering experience and an earned doctoral degree in engineering focused on structural engineering from an institution that offers EAC/ABET-accredited programs

A graduate degree that is used to satisfy education requirements cannot be applied for experience credit toward licensure. To be eligible for experience credit, graduate degrees shall

be relevant to the applicant's area of professional practice. Experience credit for a graduate degree cannot be earned concurrently with work experience credit.

Rationale

The highest conferred degree in each option should have an emphasis in structural engineering to reinforce the education requirement. For *Model Law* Appendix D 130.10 B.3.a(3)(b), if the master's degree is from a non-EAC/ABET engineering program, the education coursework requirements are increased to be on par with ABET requirements. For Appendix D 130.10 B.3.a(3)(c), provided that an individual has an ABET-accredited degree, they satisfy the hour requirements.

Board of directors' position

Endorses, consent agenda

SPTF Motion 6

Move that the Committee on Uniform Procedures and Legislative Guidelines be charged with incorporating amendments to *Model Law* to move structural engineering licensure requirements from Appendix D to Section 130.10, taking into account any amendments to Appendix D adopted at the 2026 annual meeting, and with reviewing *Model Rules* Appendix F to determine if its structural engineering-specific language should move to Sections 230.40 and 230.60 as well.

Rationale

Model Law 130.10 provides model language for general licensure requirements for professional engineers. It currently does not include model language for licensure requirements for structural engineers. The model language that boards may adopt for structural engineering licensure is currently in *Model Law* Appendix D, and it should be included along with the model language for licensure requirements for professional engineers. Similarly, *Model Rules* Appendix F contains structural engineering-specific provisions that may be more appropriately incorporated into the main body of the *Model Rules*. Relocating relevant language into Sections 230.40 and 230.60 would align structural engineering requirements with other licensure and practice provisions, enhancing consistency and accessibility.

Board of directors' position

Endorses, consent agenda

Board of Directors (3 motions)

BoD Motion 1

Move that Financial Policy 3C be amended as follows:

FP 3 Travel Expenses

NCEES shall budget for and pay travel expenses for NCEES-funded meeting attendees as described below. NCEES shall also waive the registration fee for NCEES-funded attendees to the annual meeting and zone interim meetings but shall not pay the cost of optional functions that are not included in the registration fee. All authorized travel and reimbursements shall be in accordance with the NCEES travel policy. Unbudgeted international travel shall require authorization by the board of directors.

C. Zone interim meetings

1. Members of the current NCEES board of directors
2. NCEES past presidents to their respective zone meeting
3. [Members of the current NCEES Foundation board of directors to their respective zone meeting](#)
3. Zone assistant vice presidents and zone secretaries to their respective zone meeting
4. A minimum of three funded delegates from each member board as specified by the respective member board. The delegates must be members of the member board or associate members. Boards must meet the *Bylaws* requirements for voting to receive the benefits of funded delegates.
5. The designated MBA of each member board. When an MBA represents more than one board, the funding shall be for the designated MBA only and not for the assistant MBA or for member board staff. Member boards must meet the *Bylaws* requirements for voting to receive the benefits of a funded MBA.
6. Zone service award recipients to their respective zone meeting

Financial impact

\$8,300 for six Foundation board members to attend the zone interim meetings

Rationale

Funding members of the NCEES Foundation board of directors will ensure that a Foundation representative is available to provide a report at each zone meeting. It will also allow the Foundation board members to hear discussions at the annual meeting and make them available for answering any questions from the Council.

Board of directors' position

Endorses, consent agenda

BoD Motion 2

Move that the application of Engineering Change Lab-USA to become a member of the NCEES Participating Organizations Liaison Council be approved.

Financial impact

Less than \$1,000 per year for annual meeting registration (POLC members pay own travel expenses, and POLC dues currently set at \$0)

Rationale

Engineering Change Lab–USA meets the requirements for admittance to POLC: (from *Bylaws*, Section 3.04) “A Participating Organization shall be a society, institute, association, or organization of national scope whose membership is composed predominantly of engineers and/or surveyors engaged in work at the professional level and whose policies include advancement of professional ethics and standards and encouragement of licensure, and which actively supports the policies and objectives of the Council.”

Board of directors' position

Endorses, consent agenda

BoD Motion 3

Move that Financial Policy 3B be amended as follows:

FP 3 Travel Expenses

NCEES shall budget for and pay travel expenses for NCEES-funded meeting attendees as described below. NCEES shall also waive the registration fee for NCEES-funded attendees to the annual meeting and zone interim meetings but shall not pay the cost of optional functions that are not included in the registration fee. All authorized travel and reimbursements shall be in accordance with the NCEES travel policy. Unbudgeted international travel shall require authorization by the board of directors.

B. NCEES annual business meetings

1. Members of the current NCEES board of directors, incoming vice presidents, nominees for the incoming NCEES president-elect and treasurer positions, and past presidents. Registration fees shall be waived for a guest of each.
2. A minimum of three funded delegates from each member board as specified by the member board. Member boards must meet the *Bylaws* requirements for voting to receive the benefits of funded delegates.
3. Member board members who are attending their first annual meeting and who have been appointed to their board within 24 months before the annual meeting
4. ~~The designated member board administrators (MBAs) of each member board.~~ When an MBA represents more than one board is unable to attend, the funding shall be ~~for the designated MBA only and not for the assistant MBA or for transferable to another~~ member of the board's staff. Member boards must meet the *Bylaws* requirements for voting to receive the benefits of a funded MBA.
5. Chairs of NCEES standing committees and task forces
6. NCEES service award recipients and a guest. Registration fees shall be waived for a guest of each award recipient.
7. Zone assistant vice presidents and zone secretaries
8. The NCEES representative to the ABET board of delegates, the alternate NCEES ABET representative, and the commissioners on the Engineering Accreditation Commission of ABET, the Engineering Technology Accreditation Commission of ABET, and the Applied and Natural Science Accreditation Commission of ABET
9. NCEES Foundation board of directors members

Rationale

Allowing substitutions if the MBA is unable to attend the annual meeting will ensure that boards are properly represented at the meeting.

Board of directors' position

Endorses, consent agenda